

RUTH N. MAKAU

Early Learning Specialist.

CAREER SUMMARY

I am a dedicated teacher with over 14 years of experience, recognized for influential and inspirational approach to education. I demonstrate exceptional patience with learners, fostering a supportive and nurturing environment. I am innovative with modern teaching methods and technologies, embodying the qualities of a 21st-century educator. I demonstrate strong team leadership skills, committed to collaborative and dynamic educational practices. I value student success and continuous improvement, consistently driving positive outcomes and fostering a love of learning among students.

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LANGUAGES

English

Swahili

LINK TO MY PORTFOLIO

follow progress here

<https://sites.google.com/view/msruthmakau/contacts>

SKILLS:

CURRICULUM PLANNING: designing and implementing age appropriate learning activities and lesson plans.

PROBLEM-SOLVING SKILLS: addressing challenges and behavioral issues in a constructive manner.

CLASSROOM MANAGEMENT: ability to create a positive, organized, and productive classroom environment.

ASSESSMENT AND EVALUATION: monitoring and assessing children's progress and development.

OBSERVATION SKILLS: keen ability to observe and understand children's behaviors and needs.

COMMUNICATION SKILLS: effective verbal and written communication with children, parents, and colleagues.

PROFESSIONAL EXPERIENCE

MAKINI CAMBRIDGE SCHOOL (September 2022- TO DATE)

DUTIES AND RESPONSIBILITIES

classroom instructor.

- Supervising learners to ensuring child safety is guaranteed at all times.

- Identifying academic needs and supporting low-performing learners to help them reach their potential.
- Prepare and issue academic reports to track and communicate student progress.
- Give leadership to ensure school daily programs run smoothly and efficiently.
- Act as a link between parents, students, and school administration by sharing proposals, suggestions, and compliments to foster effective communication and collaboration.
- Enhance learning experiences through real-world exposure and interactive activities outside the classroom.

ROPHINE FIELD GROUP OF SCHOOLS (October 2020-September 2022)

DUTIES AND RESPONSIBILITIES

Level leader.

- Communicate clear vision statement to ensure the school culture is implemented and maintain a conducive learning environment.
- Supervise assigned levels, ensuring all professional documents are prepared and utilized.
- Manage report cards, ensuring they are duly filled.
- Analyze assignments to identify and address learning gaps.
- Attend scheduled training sessions as requested by school management.
- Scrutinize and vet textbook purchases to ensure they meet educational standards.
- Offer supervisory and monitoring support, reporting on the daily running of assigned areas
- Enhance learning experiences through real-world exposure and interactive activities outside the classroom.

GREATER LIGHT ACADEMY (January 2016- October 2020)

DUTIES AND RESPONSIBILITIES

Classroom teacher and Curriculum coordinator

- Prepare and utilize professional documents such as lesson plans and teaching materials.
- Attend assigned professional training sessions to improve teaching skills and knowledge.
- Manage classroom activities and maintain an orderly and conducive learning environment.
- Scrutinize and vet textbook purchases to ensure they meet educational standards.
- Identify academic needs and participate in decision-making processes to address them.
- Identify and request appropriate assessments to evaluate student performance.
- Hold and chair level meetings to discuss and resolve academic and administrative issues.

MISSIONS OF HOPE INTERNATIONAL SCHOOL (May 2009December 2015)

DUTIES AND RESPONSIBILITIES

classroom instructor.

- Perform teaching and administrative duties to instill knowledge and skills in learners.
- Foster ethical development in students.
- Prepare and utilize professional documents such as lesson plans, teaching materials, and educational resources.
- Supervise and mark exams to evaluate student performance.
- Prepare and issue academic reports to track and communicate student progress.
- Enhance learning experiences through real-world exposure and interactive activities outside the classroom.

VOLUTURING

- Rescue Dada Centre for street girls.
- City Primary school

EDUCATION

- Bachelor of education in Early Childhood Development (April 2010- August 2014): University of Nairobi
- Diploma in Early Childhood Education (January 2006 to December 2008): Deans Teacher Training College
- Certificate in Early Years Education (January 2006 to December 2006): Imara Early Years College
- Kenya Certificate of Secondary Education (January 2001- December 2004) A.I.C Nyayo Girls High school

OTHER QULIFICATIONS

- Computer Studies (January 2005 to December 2005): Holly Rosery College:

TRAININGS AT WORK

- The learning environment.
- Structuring school and classroom management
- Teach like a champion.
- Creating a school culture.
- Report writing.
- Data driven decision making

INTERESTS

- Playing puzzles and board games (Chess)
- Volunteering and Community Service.
- Travel and Cultural Exploration
- Gardening and Nature Activities
- Engaging artistic activities

REFEREES

Referees available on request.