

ELIZABETH NABAYUI MASIBO

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PROFESSIONAL SUMMARY

Highly motivated and detail-oriented housekeeper with one year experience in the industry. Skilled in performing cleaning duties with efficiency in rooms and other public areas of a hotel at all time. Proven ability to work in a fast paced environment while maintaining a high level of cleanliness and organization. Seeking to improve my knowledge and skills, and gain more experience from your company to contribute to the success of the company.

SKILLS AND COMPETENCE

- Knowledge of using cleaning equipment and materials.
- Ability to clean, organize and maintain guest rooms.
- Ability to change bed linens, spread beds and fold towel arts.
- Strong customer service skills.
- Ability to work independently or as part of the team.
- Good time management organization skills.

PROFESSIONAL EXPERIENCE

HOUSEKEEPER - DARREL PARADISE RESORT- BUNGOMA
2024

DEC 2022 TO FEB

DUTIES AND RESPONSIBILITIES

- Cleaning, organizing and maintaining the guest rooms.
- Changing bed linens and spreading beds neatly.
- Cleaning other public areas, back areas and surrounding of a hotel.
- Assisting with laundry on sorting, washing, drying and folding hotel linens and towels.
- Providing exceptional customer service in guest rooms.

INTERN - HOTEL ITOYA - BUSIA (K).

JAN - APRIL 2022

DUTIES AND RESPONSIBILITIES



- Operating laundry equipment by sorting, washing, drying, pressing and folding hotel linens in laundry department.
- Cleaning, organizing and maintaining the guest rooms and other public areas in housekeeping.
- Managing guest bookings and reservations and assisting them with check-in and check-out in reception.
- Maintaining hotel store, conducting weekly inventories of consumables, chemicals, equipment and uniforms, making requests for supplies and receiving deliveries.
- Preparing, cooking and presenting food items from the hotel menu.
- Setting and cleaning tables and service areas, and serving food and beverages in a professional manner with high levels of customer service.

INTERN - SIAYA COUNTY CLUB - SIAYA.

JAN - APRIL 2019

DUTIES AND RESPONSIBILITIES

- Taking orders and serving food and beverages in a professional manner with high levels of customer service.
- Assisting guests with check-in and check-out, and managing bookings and reservations in reception.
- Cleaning, organizing and maintaining guest rooms and other public areas of a hotel in housekeeping.
- Preparing, cooking and presenting food items from the hotel menu.

COURSES

Diploma in Catering and Accommodation -Sang'alo Institute of Science and Technology - 2024.

Certificate in Catering and Accommodation - Sang'alo Institute of Science and Technology - 2019.

EDUCATION

Kenya Certificate of Secondary Education - St. Paul's Miluki Girls High School 2016

Kenya Certificate of Primary Education - St. Paul's Miluki Primary School 2012

