

# DAVID MUIRURI KARURI

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**Location:** Nairobi, Kenya

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## PROFESSIONAL SUMMARY

Finance professional with a Bachelor's degree in Banking and Finance and experience in financial advisory, accounting, credit sales, and budget management. Strong skills in financial analysis, reporting, regulatory compliance, and customer relationship management. Proven ability to evaluate financial data, manage accounts, support audits, and provide tailored advisory solutions. Committed to contributing to financial performance, operational efficiency, and organizational growth.

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## PROFESSIONAL EXPERIENCE

### Financial Advisor

**CIC Life Assurance Ltd** | April 2025 – Present

- Provide tailored financial advice on insurance and investment products.
- Assess client financial needs to recommend appropriate life assurance solutions.
- Build and manage long-term client relationships to support retention and satisfaction.
- Stay updated on financial regulations, compliance requirements, and market trends.

**Key Skills:** Financial planning, regulatory compliance, sales, negotiation, client advisory.

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### Assistant Accountant (Intern)

**Githere Investments Ltd** | Sept 2024 – Dec 2024

- Managed bookkeeping and processed financial transactions accurately.
- Prepared financial statements, profit and loss summaries, and cash flow reports.
- Assisted in accounts payable/receivable management and budget preparation.
- Supported tax compliance processes and internal audit activities.

**Key Skills:** Financial reporting, tax compliance, budgeting, auditing, reconciliation.

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## **Sales Representative**

**Momentum Credit** | May 2024 – July 2024

- Advised clients on logbook loan products aligned with their financial needs.
- Processed, verified, and evaluated loan applications and documentation.
- Maintained clear communication with clients throughout the loan cycle.

**Key Skills:** Loan processing, customer service, documentation handling, client assessment.

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## **Finance Manager (Intern)**

**Duka Tech Solutions** | Jan 2021 – Sept 2021

- Assisted in budget development, financial planning, and forecasting.
- Prepared financial reports and monitored cash flow activities.
- Conducted investment analysis and implemented cost-control strategies.

**Key Skills:** Cash flow management, investment analysis, financial reporting, risk management.

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## **Volunteer Leader**

**First Love Church** | Oct 2018 – Present

- Lead coordination of church events and virtual pastoral care programs.
  - Support community outreach and mentorship initiatives.
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## **EDUCATION**

### **Bachelor of Science in Banking and Finance**

Jomo Kenyatta University of Agriculture and Technology | 2018 – 2023

### **Kenya Certificate of Secondary Education (KCSE)**

Jomo Kenyatta Boys High School | 2013 – 2016

### **Kenya Certificate of Primary Education (KCPE)**

Maua Primary School | 2005 – 2012

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## TECHNICAL SKILLS

- Financial Analysis
- Advanced Microsoft Excel
- Database & Banking Systems
- Risk Management Systems

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## INTERPERSONAL SKILLS

- Client Relationship Management
- Attention to Detail
- Team Collaboration
- Ethics & Integrity
- Effective Communication

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## REFERENCES

### **Joseph Papa Wachira**

Bishop, Double Mega Missionary Church

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### **Eunice**

Financial Advisor, CIC Group

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