

CURRICULUM VITAE

P.O Box 314, South-Kinangop - Kenya

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Email:jamesmwangy04@gmail.com

JAMES MUIRURI MWANGI

CAREER PROFILE

A graduate with a Bachelor's degree in Economics and Statistics seeking a challenging position in the economics or Data Analysis field. Possesses excellent analytical and problem-solving skills, honed through academic studies and practical experience as an assistant auditor. I have a vision of being an impactful financial and economic data analyst with reliable integrity, utmost professionalism and responsibility.

ACADEMIC BACKGROUND

Chuka University Bachelor of Science (Economics *Sept 2018 - November 2024*
P.O Box 109 – 60400, Chuka & Statistics)

Rwanyambo Secondary School Kenya Certificate of Secondary *Jan 2014 – Nov 2017:*
P.O Box 314 -South Kinangop Education (KCSE)
Attained: B- (59 points)

G.K Prison primary Kenya Certificate of Primary *Jan 2006 - Nov 2013:*
School Education (KCPE)
P.O Box 517-Naivasha Attained: 347/500

WORK EXPERIENCE

Telfon Services Limited, (August 2024-10th March 2025)
P.O Box 348, Kitengela

ASSISTANT AUDITOR INTERN **Responsibilities:**

- Assist senior auditors in financial analysis and record keeping.
- Prepare audit reports and ensure compliance with regulations.
- Contribute to internal control processes.

**Wabeh sales agent,
The Address Building,
Nairobi**

(December 2024)

Certificate of training

Skills

- Business skills like selling.
- Understanding Kenyan phone market
- Selling phones on credit.
- understanding the Hire Purchase services.

Certificate of Participation - Economics Debate, Chuka University (March 2024)

Skills

- Analytical Thinking
- Problem-Solving
- Communication (Written and Verbal)
 - Teamwork
 - Time Management
- Microsoft Office Suite (Excel, Word, PowerPoint)

**Joe Muturi and Associates
Agip House,
Nairobi.**

Industrial attachment

(Jan 2022- May 2022)

Roles

- Filling returns, generating PAYE, P9 forms and other documents*
- Collecting and delivery of documents to clients*
- Assisting senior auditors with their tasks.*
- Performing any other task as directed.*

Excel Academy, Githurai 45

(January 2023 – 1st May 2023)

- Music, Science & Technology, Mathematics, Agriculture and English teacher Duties and Roles

Teaching as per C-B-C school curriculum.

Performing teacher on duty roles.

Marking and supervision of examination.

Served as assistant head of mathematics department

Science & Technology, Mathematics, Agriculture and English teacher

Duties and roles

*Teaching as per the then C-B-C school curriculum.
Performing teacher on duty roles.
Marking and supervision of examination.*

Haraka Blessed High School

(Jan 2018-Aug 2018)

P.O Box 433, South Kinangop

Assistant Teacher

Duties and roles

*-Teaching Chemistry & Mathematics
- Performing teacher on duty roles
- Marking and supervision of exams
- Assistant head of science department*

REFEREES

Please feel free to contact the under mentioned in regard to my competence, work ethic and performance.

1.Mr. Samwel Waweru
ACCOUNTANT
Joe Muturi and
Associates,
Email: sammykamwash@gmail.com
TEL: +254 793757941

2.DR. ALICE LUNANI MULAMA MURWAYI
LECTURER
CHUKA UNIVERSITY
Email: lunani@chuka.ac.ke
TEL: +254 7257259704

3.MRS MARGARET MUGURE
LECTURER
CHUKA UNIVERSITY
TEL:+254711109419

CERTIFICATION

I, the undersigned, certify that to the best of my knowledge and belief, this resume correctly describes me, my qualifications, and my experience. I understand that any willful misstatement described herein may lead to my disqualification or dismissal, if engaged.

JAMES MUIRURI MWANGI

11th March 2025.