

CURRICULUM VITAE

P.O Box 314, South-Kinangop - Kenya

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Email: jamesmwangy04@gmail.com

JAMES MUIRURI MWANGI

CAREER PROFILE

A graduate with a Bachelor's degree in Economics and Statistics seeking a challenging position in the economics or Data Analysis field. Possesses excellent analytical and problem-solving skills, honed through academic studies and practical experience as an assistant auditor. I have a vision of being an impactful financial and economic data analyst with reliable integrity, utmost professionalism and responsibility.

ACADEMIC BACKGROUND

Chuka University P.O Box 109 – 60400, Chuka	Bachelor of Science (Economics & Statistics)	<i>Sept 2018 - November 2024</i>
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Rwanyambo Secondary School P.O Box 314 -South Kinangop	Kenya Certificate of Secondary Education (KCSE) Attained: B- (59 points)	<i>Jan 2014 – Nov 2017:</i>
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G.K Prison primary School P.O Box 517-Naivasha	Kenya Certificate of Primary Education (KCPE) Attained: 347/500	<i>Jan 2006 - Nov 2013:</i>
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WORK EXPERIENCE

Telfon Services Limited,
P.O Box 348, Kitengela

(August 2024-10th March 2025)

ASSISTANT AUDITOR INTERN

Responsibilities:

- Assist senior auditors in financial analysis and record keeping.
- Prepare audit reports and ensure compliance with regulations.
- Contribute to internal control processes.

Wabeh sales agent,
The Address Building,
Nairobi

(December 2024)

Certificate of training

Skills

- Business skills like selling.
- Understanding Kenyan phone market
- Selling phones on credit.
- understanding the Hire Purchase services.

Certificate of Participation - Economics Debate, Chuka University (March 2024)

Skills

- Analytical Thinking
- Problem-Solving
- Communication (Written and Verbal)
 - Teamwork
- Time Management
- Microsoft Office Suite (Excel, Word, PowerPoint)

Joe Muturi and Associates
Agip House,
Nairobi.

Industrial attachment

(Jan 2022- May 2022)

Roles

- Filling returns, generating PAYE, P9 forms and other documents
- Collecting and delivery of documents to clients
- Assisting senior auditors with their tasks.
- Performing any other task as directed.

Excel Academy, Githurai 45

(January 2023 – 1st May 2023)

- Music, Science & Technology, Mathematics, Agriculture and English teacher Duties and Roles

Teaching as per C-B-C school curriculum.
Performing teacher on duty roles.
Marking and supervision of examination.
Served as assistant head of mathematics department

Science & Technology, Mathematics, Agriculture and English teacher

Duties and roles

Teaching as per the then C-B-C school curriculum.

Performing teacher on duty roles.

Marking and supervision of examination.

Haraka Blessed High School

(Jan 2018-Aug 2018)

P.O Box 433, South Kinangop

Assistant Teacher

Duties and roles

-Teaching Chemistry & Mathematics

- Performing teacher on duty roles

- Marking and supervision of exams

- Assistant head of science department

REFEREES

Please feel free to contact the under mentioned in regard to my competence, work ethic and performance.

1.Mr. Samwel Waweru

ACCOUNTANT

Joe Muturi and

Associates,

Email: sammykamwash@gmail.com

TEL: +254 793757941

2.DR. ALICE LUNANI MULAMA MURWAYI

LECTURER

CHUKA UNIVERSITY

Email: lunani@chuka.ac.ke

TEL: +254 7257259704

3.MRS MARGARET MUGURE

LECTURER

CHUKA UNIVERSITY

TEL:+254711109419

CERTIFICATION

I, the undersigned, certify that to the best of my knowledge and belief, this resume correctly describes me, my qualifications, and my experience. I understand that any willful misstatement described herein may lead to my disqualification or dismissal, if engaged.

JAMES MUIRURI MWANGI

11th March 2025.