

# CURRICULUM VITAE

## ANN WAIRIMU MWANGI

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Address: Limuru, Kenya

Nationality: Kenyan

Languages: English, Kiswahili, Kikuyu

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## PROFESSIONAL SUMMARY

Reliable and hardworking Cleaner with experience maintaining high standards of cleanliness and hygiene in residential, commercial, and public environments. Skilled in cleaning, sanitizing, waste disposal, and safe handling of cleaning materials. Detail-oriented, honest, and able to work independently or as part of a team.

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## KEY SKILLS & COMPETENCIES

- General cleaning and sanitation
- Sweeping, mopping, and vacuuming
- Washing windows, walls, and surfaces
- Toilet and bathroom cleaning
- Waste collection and disposal
- Safe use of cleaning chemicals
- Time management and attention to detail
- Ability to follow instructions
- Hygiene and safety standards

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## WORK EXPERIENCE

### Cleaner / General Assistant

Private Homes & Small Businesses

*January 2021 – Present*

- Cleaned offices, rooms, corridors, and common areas
- Swept, mopped, and vacuumed floors regularly
- Cleaned and disinfected toilets, sinks, and bathrooms
- Emptied trash bins and disposed of waste properly
- Refilled cleaning supplies and toiletries
- Ensured a clean, safe, and hygienic environment at all times

**Shop Attendant / Cleaner**

Miss Africa Beauty Cosmetic, Nairobi

*January 2021 – August 2021*

- Maintained cleanliness of the shop and displays
- Cleaned floors, shelves, and customer areas
- Assisted customers when needed
- Ensured a neat and welcoming environment

**Cyber Attendant (Included Cleaning Duties)**

Transworld Computer Systems, Limuru

*April 2022 – May 2023*

- Maintained cleanliness of workstations and office space
- Cleaned equipment areas and customer waiting areas
- Ensured a tidy and organized working environment

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**EDUCATION & TRAINING**

KCSE – C Plain

Bongo Girls Secondary School

Certificate in Computer Packages

LIIT College

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**PERSONAL ATTRIBUTES**

- Honest and trustworthy
- Hardworking and reliable
- Able to work with minimal supervision
- Physically fit and energetic
- Respectful and disciplined

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**REFEREES**

Available upon request