

CURRICULUM VITAE

Name: Mejuma Salim Shaffi
Phone: +974 50172206
Email: mejumasalim881@gmail.com
Nationality: Kenyan
Gender: Female
Date of Birth: 30 April 2002
Marital Status: Single

Career Objective

To obtain a security position where I can apply my vigilance, integrity, and strong observation skills to ensure the safety of people, property, and assets while contributing to a secure and well-organized environment.

Skills & Competencies

- Knowledge of security procedures and safety protocols
- Conflict resolution and de-escalation skills
- Basic knowledge of CCTV monitoring and alarm systems
- Physical fitness and stamina; ability to stand and patrol for long hours
- Vigilant and detail-oriented
- Strong communication and customer service skills
- Reliable, disciplined, and safety-focused
- Willingness to work shifts, nights, and weekends
- Ability to work independently and as part of a team

Work Experience

Security Officer – Princess Tuna Mauritius (2023 – June 2025)

- Monitored and patrolled assigned areas to prevent theft, vandalism, and unauthorized access
- Controlled entry and exit of staff, visitors, and vehicles
- Maintained a visible security presence to deter incidents
- Observed, reported, and responded to suspicious activities
- Recorded incidents, daily activities, and security observations accurately
- Reported safety concerns or violations to supervisors
- Assisted visitors and provided directions when needed
- Monitored CCTV systems and alarm panels
- Checked identification and issued visitor passes

Educational Background

- 2020 – Certificate in Computer Packages, Mombasa Aviation Training Institute
- 2016 – 2019 – KCSE, Coast Girls' High School

- 2008 – 2015 – KCPE, Star of the Sea Primary School

References

- Mr. Nicholas Olilo – Princess Tuna Mauritius, Mauritius
Tel: +230 5279 3530
- Ms. Khadija Said – Principal, Coast Girls' High School, Mombasa
Tel: 0713 030 728
- Mr. Rashid Kaka – Director, County Assembly of Mombasa
Tel: 0725 911 996