

DENNIS NJOROGÉ WAIRIMU

Phone: +254 719194666 | Email: denonjoro1@gmail.com

Current Location: Kenya

PROFESSIONAL SUMMARY

A highly motivated and adaptable professional with a proven track record in ICT, Construction, and management. Passionate about delivering exceptional service, I consistently strive to exceed expectations through attention to detail, effective teamwork, and a commitment to excellence. With hands-on experience in event coordination, and customer relations, I am dedicated to fostering positive work experiences while continuously expanding my skills and contributing to the success of any organization I am part of.

CAREER OBJECTIVE

Eager to thrive in a dynamic position within the construction, and management industry, where I can apply my extensive skills in building service, inventory management, general services protocol to deliver outstanding guest experiences. I am committed to contributing to the organization's growth by optimizing operational processes, fostering teamwork, and maintaining the highest standards of quality and professionalism, while continuously advancing my expertise and achieving long-term career development in this field.

KEY SKILLS

- **Inventory Management:** Efficient stock control and waste minimization.
- **Food Safety:** Strong adherence to sanitation protocols.
- **Time Management:** Skilled in prioritizing tasks and multitasking effectively.
- **Attention to Detail:** Ensuring accuracy in service and operations.
- **Communication Skills:** Excellent interpersonal and teamwork abilities.
- **Adaptability:** Quick to adjust in dynamic environments.
- **Problem-Solving:** Effective at identifying and resolving issues.
- **Customer Service:** Focused on delivering exceptional guest experiences.
- **Event Coordination:** Organizing and managing events to ensure smooth execution.
- **Sales Promotion:** Skilled in upselling services and products to enhance guest satisfaction.
- **Conflict Resolution:** Addressing guest concerns and resolving issues promptly and professionally.

PROFESSIONAL EXPERIENCE

Casual Worker | Cooperative Retreat and Conference Center, Karen

Position: Construction Assistant

- Practiced punctuality and personal competence as a construction assistant.
- Adhered to service time upon goods' arrivals.
- Committed to the organization's goal to meet supervisor's needs.

Engedi, Nairobi**Position: Assistant manager**

- Appointed section team leader for 11 Masons at a church construction site at Deliverance Church Langata.
- Maintained a good relationship with other Team leaders to achieve effective outcomes.
- Coordinated service under head waiter's direction, improving team efficiency.

Destiny Gardens, Ruiru**Position: Cashier**

- Performed stock-taking for previous day operations.
- Sold wristbands for activities and suggested family platters.
- Presented receipts and offered change to customers.
- .

Entim Sidai Hotel, Karen**Position: Room Attendant**

- Checked guests in and escorted them to rooms.
- Reorganized rooms and replaced linens.
- Polished wooden floors with special cleaning agents.

Position: Bartender

- Prepared hot beverages (Cappuccino, Latte, Americano).
- Mixed cocktails, including Sidai's signature drinks.
- Learned alcoholic beverage pairing and stock management.

EDUCATION**Certificate in Information Communication technology**

Jomo Kenyatta university of Agriculture and Technology (2019 – 2022)

Kenya Certificate of Secondary Education (KCSE)

Kathiani Boys School (2014 – 2017)

Kenya Certificate of Primary Education (KCPE)

Mwiki Primary School (2004 – 2013)

LANGUAGES

- English

- Swahili
- Kenya Sign Language (Intermediate)

-
- **VALUES & PERSONAL ATTRIBUTES Integrity:** Upholding honesty and professionalism in all tasks and responsibilities.
 - **Dedication:** Committed to achieving organizational goals and exceeding expectations.
 - **Service Excellence:** Passionate about delivering outstanding guest experiences and maintaining high standards.
 - **Teamwork:** Valuing collaboration and fostering positive relationships with colleagues to achieve shared success.
 - **Continuous Learning:** Embracing opportunities for growth and skill enhancement to remain adaptable in the dynamic hospitality industry.
-

REFEREES

Madam Jessica Ithewa

Principal kathiani boys high school

Phone: +254 722 228 360 | Email: mwemah1234@gmail.com

Joseph Njoroge

Head of Department: Institutional Management

Karen Technical Training Institute for the Deaf

Phone: +254 0113333132

Mr. Joseph Wanjohi

Registrar, Jkuat

Phone: +254 793718037



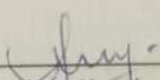
CERTIFICATE


OF PARTICIPATION

This certificate is awarded to

Dennis Njoroge Wairimu

for participating in the call for essays themed
Supporting Economic Transformation through Youth Entrepreneurship, Skills Development and Employment
at the 5TH KIPPRA ANNUAL REGIONAL CONFERENCE 2022
held in Nairobi on 15th - 17th June 2022


Dr. Rose Ngugi
Executive Director


Dr. Benson Ateng
Board Chair

BARTER INSTITUTE

ELDAMA RAVINE

Certificate in Computer Applications:

Awarded

To

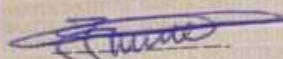
Dennis Njoroge Waitimu

For having fully satisfied all requirements and attaining the
following Grades in:

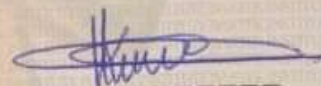
1. INTRODUCTION TO COMPUTERS	*DISTINCTION*
2. WINDOWS OPERATING SYSTEM	*DISTINCTION*
3. MICROSOFT WORD	*CREDIT*
4. MICROSOFT EXCEL	*DISTINCTION*
5. MICROSOFT POWERPOINT	*DISTINCTION*
6. MICROSOFT ACCESS	*CREDIT*
7. INTERNET AND E-MAIL	*DISTINCTION*
8. KEYBOARDING	*CREDIT*
9. ADOBE PAGEMAKER	*DISTINCTION*
10. MICROSOFT PUBLISHER	*CREDIT*
11. COMPUTER MAINTENANCE	*DISTINCTION*
12. NETWORKING ESSENTIALS	*CREDIT*
13. MICROSOFT OUTLOOK	*DISTINCTION*
14. MICROSOFT INFOPATH	*CREDIT*
15. CDBURNING/WRITING	*DISTINCTION*

Overall Grade *DISTINCTION*

Dated this 3rd Day of June 2020.


REGISTRAR




PRINCIPAL

This certificate is not valid without seal

The Kenya National Examinations Council



KENYA CERTIFICATE OF PRIMARY EDUCATION

KCPE

This is to certify that the candidate named below sat for the Kenya Certificate of Primary Education examination in the subjects shown and attained the grades indicated.

NAME: DENNIS NJOROGI WAIRIMU
MUKARARA PRIMARY SCHOOL

20405105/007
20405105

SUBJECT

ENGLISH LANGUAGE
KISWAHILI
MATHEMATICS
SCIENCE
SOCIAL STUDIES AND RELIGIOUS EDUCATION

GRADE

B (PLAIN)
B (PLAIN)
C+ (PLUS)
B (PLAIN)
B (PLAIN)

EXAMINATION OF 2013.
PRINTED : 161018:06563268



Chief Executive Officer
Kenya National Examinations Council

Chairman
Kenya National Examinations Council

This certificate was issued without any alteration whatsoever. See overleaf for grades and mark intervals.

KCPE/ 13

2982662



PEARLINGS

P<KENWAIRIMU<<DENNIS<NJOROGE<<<<<<<<<<<<<<<
AK06529530KEN0001292M291218737148889<<<<<<64