

# Curriculum Vitae

## NEHEMIAH ADONGO Driver



### Personal Info

✉ nehemiahotieno3@gmail.com  
☎ 0724380145  
✉ Po box 7302 00300



Ronald ngala Nairobi.

### ♦ Skills

- Defensive Driving
- Reliability
- Vehicle Loading And Unloading
- Basic Mechanics
- Attentive To Details
- Time management
- Safe Driving Practices
- GPS And Route Planning
- Safety Management
- Traffic Laws Observation
- First Aid Certified
- Customer care
- Vehicle Inspections And Maintenance
- Communication skills.



### Education

- ♦ **Period:** 31/10/2012
- ♦ **Institution:** Regional centre for business studies.
- ♦ **Award:** Computer packages certificate.
  
- ♦ **Period:** 2000-2003
- ♦ **Institution:** Koderobara secondary school.
- ♦ **Award:** KCSE Certificate of C-Plain.

### ♦ Summery

An experienced driver possessing a valid driving license of BC1CD1, proficient in route navigation, delivery scheduling and customer service skills.



### Work Experience

#### DRIVER

##### 2025- Present

##### Fargo Courier

- Facilitated urgent deliveries, prioritizing time-sensitive packages to meet critical deadlines.
- Assisted in loading and unloading of goods, employing proper lifting techniques to avoid injury.
- Cross-checked cargo against transport documentation to verify correctness, reporting errors to supervisors for solutions.
- Drove the vehicles as authorized by the transport office.
- Ensured that the vehicle in use is always in a proper mechanical working condition.
- Ensured security and safety of passengers and vehicle on and off the road.
- Exercised strict compliance to traffic laws and regulations; and reported any incidents to the traffic police office upon the occurrences.

#### DRIVER

##### 2011-2024

##### G4S Courier

- Contributed to route planning and optimization, improving delivery efficiency by 15% and reducing fuel cost by 40%.
- Completed and submitted all necessary logs and work ticket on a daily basis for the vehicle in use.
- Ensured the truck was well-maintained and clean, leading to a 25% decrease in maintenance-related costs.
- Developed strong client relationships through prompt and courteous Service, driving repeated business opportunities.
- Initiated the installation of the improvised locking system in all route trucks which reduced burglary by 100%.
- Designed a driver's loading register which increased efficiency in handing and taking over by 80%.
- Strengthened company market position by maintaining high standard of delivery speed and accuracy.

# Curriculum Vitae

## Languages

**English – Fluent**  
**Swahili – Basic**  
**Luo – Native Speaker**

## Referees

**Fred Nyakinda**  
"Ministry of interior  
Nairobi"  
frednya1982@gmail.com  
0727738310

**Jacton Yugi – Ass**  
Chief  
Kobia Sub Location  
Homabay County  
jactonyugi@gmail.com  
0723933375

**Ephantus Mwangi –**  
“G4S Courier”  
Fleet Supervisor  
0722655569

## Courier Clerk.

**2006 – 2011:**

**G4S Courier/logistics**

- Collecting, checking, computing charges for consignments and sorting them according to destinations.
- Receiving and releasing parcels after confirming their identity and handling instructions from consignor.
- Tracked the transportation of freight and update consignee about time of delivery.
- Verified each delivery against shipping instructions before delivering to customers.
- Contributed to team success by actively participating in meetings that improved operational procedures by 75%.
- Mobilized route personnel to teamwork which resulted to unexpected departure time of 2100hrs to 2200hrs.

## Certifications And Licenses

- ◆ 07/06/2023: Ministry Of Transport- **Grade II**
- ◆ 09/30/2022: KIHBT- **First Aid Certificate**
- ◆ 09/23/2022: KIHBIT- **Defensive Certificate**
- ◆ 12/15/2021: Ministry of Transport- **Suitability Test Grade III**
- ◆ 12/15/2020: Ministry of Transport- **Suitability Test**
- ◆ **2006- Driving license BC1CD1.**

## Passions

### • Long Haul Trucking

Passionate about exploring new routes and the challenges of long-distance truck driving.

### • Automotive Technology

Deep interest in automotive advances and their application in improving vehicle performance.

### • Travel and Exploration

Enthusiastic about discovering new places and cultures through road trips and adventures.