

CURRICULUM VITAE

ABIGAIL WANJIKU NGANGA

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 Email: abigailnganga90@gmail.com

PERSONAL DETAILS

- **Full Name:** Abigail Wanjiku Nganga
- **Gender:** Female
- **Nationality:** Kenyan
- **County of birth:** Murang'a
- **Languages:** English and Kiswahili

PROFESSIONAL SUMMARY

A detail-oriented accounting trainee currently pursuing CPA 3 & 4 with an Accounting Technician Diploma with a passion for accounts, economics, and taxation. Demonstrates a strong work ethic, exemplary communication skills, and willingness to take on new challenges. Seeking to contribute meaningfully in a professional environment while gaining experience and growing within the accounting, finance, economics and taxation sectors.

CAREER OBJECTIVE

To secure a position in a reputable and dynamic organization where I can utilize my academic knowledge, practical experience, and professional skills to contribute positively to the organization's growth while advancing my own career. Desire to be valuable person in any organization as I turn every opportunity into idea. I am committed to delivering excellence, promoting integrity, and making a meaningful impact in both the workplace and the wider society.

EDUCATION & PROFESSIONAL TRAINING

2025 January – Present

Certified Public Accountant (CPA – Ongoing)

2025 September 27th
NYS Soft Skills Zoom Training Kenya
Soft Skills Certificate

2024 January – 2024 December
NYS Institute of Business Studies – Nairobi
Accounting Technician Diploma

2023 April – 2023 December
NYS Turbo Field Unit
Nation Building Program

2022 September – 2023 March
National Youth Service College Gilgil
Basic Paramilitary Training Program
Skills Gained

- Guidance and Counseling
- Disaster Management
- HIV/AIDS Awareness
- Fire Fighting
- Discipline

2022 January – 2022 March
Togla Institute of Business Studies
Computer Packages

2017 – 2020
Ng'araria Girls Secondary School
Kenya Certificate of Secondary Education (KCSE)

LEADERSHIP AND MEMBERSHIP

2024 August – 2025 November
National Youth Service Nairobi Chapel
Church Treasurer

2024 November – 2025 November
NYS Institute of Business Studies
Store in Charge

2024 July – 2025 November
NYS Institute of Business Studies Christian Union
Christian Union Secretary

2023 April – 2023 December
NYS Turbo Field Unit Chapel
Church Vice-Secretary

2022 September – 2025 December
National Youth Service
Discharge Certificate

WORK EXPERIENCE

2021 May – 2021 December
Shop Attendant – M-Pesa Agent Shop, Garissa town
Managed daily M-Pesa transactions including deposits, withdrawals, and bill payments.

2022 May – 2022 August
Computer packages tutor – Togla Institute of Business Studies
Taught computer skills and packages to students

SKILLS AND COMPETENCIES

- Soft skills
- Effective communication
- Leadership
- Teamwork and collaboration
- Time management

INTERESTS AND HOBBIES

- Reading
- Travelling
- Volunteering
- Practicing accounting knowledge

REFEREES

1. Madam Gladys Mwaniki

Title: NYS Institute of Business Studies H.O.D Accounts Department

📞 Tel: +254723991058

2. MR. Peter Mbui

Title: Superintendent NYS/ Mentor

📞 Tel: 0727071009

3. MR. Eli Barasa

Title: NYS Nairobi Chapel Elder

📞 Tel: 0721767962