

## CURRICULUM VITAE

### PERSONAL DETAILS

Name: Moffat Mutuma Kithinji  
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Email: moffatkithinji6@gmail.com  
Phone: 0740 213 331  
Date of Birth: 3rd August 2001  
Marital Status: Single  
Nationality: Kenyan  
Languages: Kiswahili, English, Kimeru, Kikuyu

### CAREER OBJECTIVE

To become a competent and dependable professional in the automotive industry by offering quality service, strong work ethic, and dedication in all duties assigned.

### PROFESSIONAL SUMMARY

A hardworking and reliable motor vehicle mechanic with experience in the Jua Kali sector since January 2024 and three months attachment at CMC Motors Limited. Skilled in vehicle servicing, mechanical repair, and customer handling. Friendly, honest, and effective when working with diverse personalities. Also experienced as a professional driver with a valid driving licence, demonstrating safety, reliability, and excellent road discipline.

### KEY SKILLS

- Extensive knowledge of mechanical repairs
- Engine overhaul and gearbox servicing
- Suspension and brake system repair
- Safe and professional driving skills
- Good communication and customer service
- Strong organisation and time-management skills
- Ability to work independently and as part of a team

### EDUCATION BACKGROUND

- Mukiria Technical Training Institute (2021–2023): Craft Certificate in Automotive Engine
- Dedan Kimathi Memorial High School (2016–2019): KCSE
- Mlima Kenya Primary School (2005–2015): KCPE
- County–Intermediate Institute (2024): Driving Licence

### WORK EXPERIENCE

#### 1. Motor Vehicle Mechanic – Jua Kali Industry (January 2024 – Present)

- Vehicle servicing and general maintenance
- Engine overhauling and diagnostic troubleshooting
- Gearbox repair and replacement
- Suspension repair and brake servicing
- Ensuring work quality meets client expectations
- Maintaining a safe, clean, and organised working area
- Practising professional communication and customer care

#### 2. Professional Driver – Freelance / Transport Services (January 2024 – Present)

- Safely operating vehicles for deliveries, errands, and client transport
- Performing daily vehicle checks to ensure safety and roadworthiness
- Maintaining a clean, well-kept vehicle for professional presentation
- Keeping accurate trip records and fuel logs
- Ensuring timely deliveries and customer satisfaction
- Observing all traffic rules and practising defensive driving

### WORKSHOPS & SEMINARS ATTENDED

- Quality Service and Customer Satisfaction – CMC Motors Limited
- Enhancing Safety and First Aid Use – CMC Motors Limited
- Workshop Safety Training – Mukiria Technical Training Institute

**REFEREES**

1. Japhet A. Muirungu – Workshop Manager, CMC Motors Limited – 0723 921 910
2. Mr. Kirema – Lecturer, Mukiria Technical Training Institute – 0707 398 799
3. Henry Nganga – Mechanic, Nairobi – 0798 452 745