

## **CURRICULUM VITAE**

**NAME:** Arnold Gitau Muritu

**NATIONALITY:** Kenyan

**DATE OF BIRTH:** 10/09/01

**EMAIL:** gitauarnold01@gmail.com

**CELL PHONE:** 0768287863

**IDENTIFICATION NUMBER.** 38633840

**GENDER:** Male

**MARITAL STATUS:** Single

**RELIGION:** Christian

**LANGUAGES:** English, Kiswahili

### **VISION**

To unleash my full potential in every situation and to diligently serve humanity.

### **OBJECTIVES**

Quality of honesty rule my life, discipline be a must as a soldier and to be able to adopt anywhere.

### **CAREER OBJECTIVES**

Working to the best of my professional abilities with a reputable organization to achieve its set goals.

### **KNOWLEDGE SKILLS AND CORE COMPETENCE**

- Computer literate
- Preparations and maintenances of records
- Analytical and time management
- Excellent in client service skills

## **WORK EXPERIENCE**

**NOVEMBER 2024- DATE:** Luqman Petrol station

**POSITION:** Casual laborer

**DUTIES:** Pump Attendant and customer service.

**JUNE 2024 – OCTOBER 2024:** Attachment at Gatundu law Courts

**DUTIES:** Performed assigned tasks.

**OCTOBER 2020 – JULY 2022:** Kanyenyaini Tea Factory

**POSITION:** Casual laborer

**DUTIES:** Home manager and green leaf offloading

**JANUARY 2019 – SEPTEMBER 2020:** Gitugi Tea Factory

**POSITION:** Casual laborer

**DUTIES:** Stacking firewood and compound cleaning

## **ACADEMIC AND PROFESSIONAL QUALIFICATIONS**

**AUGUST 2022 – MAY 2024:** Masinde Muliro University  
of Science and Technology

**COURSE:** Diploma in Security and Intelligence Studies and scored a  
**DISTINCTION**

**FEB 2015 – NOV 2018:** Nyamathumbi Secondary School

Kenya Certificate of Secondary Education attained a **C PLAIN**

**2005 - 2014:** Samros Academy

Kenya Certificate of Primary Education - attained **351 marks**

## **AVAILABILITY**

Available immediately when needed.

## **HOBBIES**

- Community service
- Volunteering
- Team player

## REFEREES

1. Factory Unit Manager,  
Kanyenyaini Tea Factory,  
Mobile Phone: 0720695871,  
P.O Box 185,10202,  
Kangema, Muranga.
2. The Supervisor,  
Gitugi Tea Factory,  
Mobile Phone: 0712344172,  
P.O Box 533, 10106,  
Othaya, Nyeri.
3. The Court Administrator,  
Gatundu Law Courts,  
Mobile Phone: 0755116519,  
P.O Box 298-01030,  
Gatundu, Kiambu.
4. The Human Resource Manager  
Luqman Petrol stations,  
Mobile Phone: 0733566561,  
Fedha, Nairobi.