

CURRICULUM VITAE

ILIYAS ABDI MOHAMED

PERSONAL DETAILS

EMAIL : iliyaskenya084@gmail.com
CELL PHONE : 0714670543
NATIONALITY : Kenyan
GENDER : Male
RELIGION : Muslim
LANGUAGE : Fluent Written and Spoken English, Kiswahili

OBJECTIVE

- To build my career by working in a dynamic, highly performing and vibrant environment
- To positively enhance effectiveness and proficiency in duty performance at work field and society at all times

Attributes

- Self-driven and time conspicuous
- Outgoing, determined and discipline
- Receptive to new ideas and takes correction positively
- A believer in professionalism, honest and integrity

Key competencies

- Ability to work in multi-cultural environment since I love diversity
- Excellent to influence decision and negotiation skills
- Ability to influence decisions and to develop positive internal and external relationship
- Organization skills
- Result driven and communication to quality

Interest

- Socializing
- Cooking
- Travelling
- Reading

PROFESSIONAL EXPERIENCE

1. Ready Consultancy Limited 2015-2022

Responsibilities held

- Managing workflows
- Making daily attendance routine

- Resolving employees issues & disputes
 - Training new hires
2. Sheraton Kampala Hotel (Uganda) 2007-2009
Kitchen Supervisor

Responsibilities held

- Managing casual workers
 - Maintaining cleanliness and order
 - Reporting to Human resource manager
3. Somken Eloways Service Station Jan2006- Dec 2006

Responsibilities held

- Serving customer
 - Customer care
4. Lochab Bro's Limited Jan 2004- June 2004
Branch Manager-Logging Section

Responsibilities held

- General supervision of drivers
- Maintaining discipline
- Solving breakdown of trucks

EDUCATION BACKGROUND

Year	Qualifications
2005-2007	Kyambogo University Bachelor of Hotel and Institutional Catering
2003-2004	Friends College Kaimosi Certificate in Community Development
Sept 2004	Kenya Institute of Management Diploma in Human Resource Management
January 2003	Excel Management Institute Certificate in Social Work and Welfare
2002	Page Computer Studies Computer Studies

1999-2002	St. Theresa Senior Secondary School Kenya Certificate of Secondary Education
1991-1998	Kandie Primary School Kenya Certificate of Primary Education

REFEREES

1. Mohamed Bajoh
Eldoret Grain
TEL: 0720784565
2. Ali Said
Eldoret Grains
TEL: 0729420319
3. Muna Mumin
Ready Consultancy
TEL: 0717171181

KYAMBOGO



UNIVERSITY

This is to certify that

ILIYAS ABDI MOHAMED

having fulfilled all the requirements of the
University and passed the prescribed examinations
has granted this

DEGREE

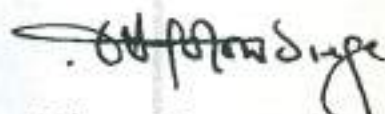
OF

BACHELOR OF HOTEL AND INSTITUTIONAL CATERING

On

12th December 2007

Second Class - Lower Division


Vice Chancellor


Academic Registrar



KYU B 053541



Ternan Avenue P. O. Box 7041 Kampala (Uganda) Phone: (256)(414) 421000 Fax: (256)(414) 236696

CERTIFICATE OF EMPLOYMENT

This to certify that Mr/Mrs/Miss

MR. ILIYAS .A. MOHAMED

has been employed with us at Sheraton Kampala Hotel (Uganda) as our **Kitchen Supervisor**. He has been with us for Three years (3) years from 2007- 2009.

This certification is being issued upon his/her request for whatever legal purpose it may serve.

The Hotel members and its management have been highly appreciative of Mr. Iliyas's services during this period.


Pauline Achaa Okello
Human Resource Manager



Uganda National Examinations Board

*Certified
Students*



This is to certify that the candidate named below sat for the Examination for the Uganda Certificate of Education and qualified for the award of a

Uganda Certificate of Education

DIVISION II

THE CANDIDATE REACHED THE GRADE SHOWN IN THE SUBJECTS NAMED.

ILIJAS ABDI

U1206 024

ST. THERESA S.S. KITENDE

ENGLISH
ISLAMIC RELIGIOUS EDUCATION
MATHEMATICS
PHYSICS
CHEMISTRY
BIOLOGY
COMMERCE

GRADE

4
4
4
8
5
3
5

SUBJECTS NAMED SEVEN

SUBJECTS PASSED SEVEN

EXAMINATION OF NOVEMBER/DECEMBER 2002



[Signature]

Secretary
Uganda National Examinations Board

[Signature]

Chairman
Uganda National Examinations Board

U 759327

(See overleaf)

0 1663374

2002 U.C.E.



EXAMINATION FOR THE UGANDA CERTIFICATE OF EDUCATION

ILIJAS ABDI
U1206/024

ENTRY CODE 1

ST. THERESA SECONDARY SCHOOL
P.O. BOX 2 MPIGI

1	ENGLISH	4	(FOUR)
2	ISLAMIC RELIGIOUS EDUCATION	4	(FOUR)
4	MATHEMATICS	4	(FOUR)
5	PHYSICS	8	(EIGHT)
5	CHEMISTRY	5	(FIVE)
5	BIOLOGY	3	(THREE)
8	COMMERCE	5	(FIVE)

Certified
Dhukuts

MINISTRY OF EDUCATION & SPORTS
COMMISSIONER SECONDARY EDUCATION
10/01/2004

GRADE AGGREGATE 25 *** RESULT 2 ***



Smith & Cousman England

The result slip is not a certificate. The Uganda National Examinations Board reserves the right to correct the information given on results slips which will be confirmed by the issue of certificates.

PAGE COMPUTER CENTRE



PAGE

Certificate In Computer Applications

This is to certify that,

Iliyas Abdi Mohamed

Has succesfully completed the following courses:

- INTRODUCTION TO COMPUTERS	- DISTINCTION
- MS WINDOWS	- DISTINCTION
- MS WORD	- DISTINCTION
- MS EXCEL	- DISTINCTION
- MS ACCESS	- CREDIT
- MS POWERPOINT	- DISTINCTION
- INTERNET AND E-MAIL	- DISTINCTION
- ADOBE PAGEMAKER	- CREDIT
- KEYBOARDING	- DISTINCTION

Held at,

PAGE COMPUTER TRAINING CENTRE - ELDORET

From 9TH JANUARY 2002

To 31ST MARCH 2002

Director

Cordinator

Certificate No. COMP/PCCT/0216/2002/KGI





EXCEL MANAGEMENT INSTITUTE

P.O.BOX 7714 -30100 ELDORET
EMAIL: Excelmnginstitute@Gmail.Com

Certificate

This is to certify that

Winas Abdi Mohamed

Having completed the prescribed course of study and
passed the required examination has been awarded

Certificate in:-

Social Work & Welfare

This day of 12th January 2003

DIRECTOR OF STUDIES


**EXCEL MANAGEMENT
INSTITUTE
PRINCIPAL'S SIGN**


Date 12th January 2003

Date: 12th January 2003

Cert No. 10123/2003



No. 179217

THE KENYA INSTITUTE OF MANAGEMENT

This is to certify that

Iliyas Abdi Mohammed

*having completed the prescribed course of study and
passed the required examinations
has been awarded*

**Diploma in Human Resource
Management**

Given under the Common Seal of

THE KENYA INSTITUTE OF MANAGEMENT

This 15th *day of* September *Year* 2004

Director, KIM School of Management

Executive Director (EO), KIM



Student Admission Number DCM-PSM /KIM/05767/14



READY CONSULTANCY
COMPANY LIMITED

4th March 2023.

Our Ref: SMO20230228CE.

REF: CERTIFICATE OF SERVICE.

Dear Sir/Madam,

SUBJECT: ILIYAS ABDI MOHAMED OF ID NO. 23651477.

The above subject matter refers.

This letter is to certify that the above named person worked with us as a **SUPERVISOR** since June 2015 to June 2022. While working with us, Mohamed was deployed to work at our client's premises, **Eldoret Grains Ltd.** where he served diligently until he left.

For more pertinent information regarding him, please do not hesitate to contact the undersigned.

Thank you.

Yours sincerely,

Ready Consultancy Limited.

Bernard Agola,

HUMAN RESOURCE MANAGER, NRB.



Employee signature _____ Date _____ ID No _____

Arya Plaza, Mombasa
P.O.BOX: 98755-80307
Tel: 0200 3265 339
Mobile #1: +2547 1161 3113
Mobile #2: +2547 1117 1181
readyconsultancy.net



LOCHAB BROS. LIMITED

AGRICULTURAL ENTERPRISE & HAULIERS



Harrowing, Planting, Maize Shelling, Harvesting
General Haulage
30 Tons Crane for hire
10 Tons Forklift for hire

Kisumu Road
P O Box 257
Eldoret

Tel: 32501, 32502, 31270
Fax: 822018
Email: lochabbros@multitechweb.com

VAT: 0022836T
PIN: P051124957B

Nairobi Office

P O Box 67616
Nairobi

Tel: 554299 / 559618
Fax: 554299

Yarrow Road
Industrial Area

17th November, 2004

TO WHOM IT MAY CONCERN

RE: CERTIFICATE OF SERVICE

MR. ILIYAS ABDI MOHAMED – ID NO 23651477

This is to certify that the above named person was employed on 30th April, 2004 as a Branch manager at logging section until October 2004 when he voluntarily terminated his service.

I therefore recommend him for any assistant extended to him

For any clarification, kindly contact the undersigned person

Yours faithfully

FOR: LOCHAB BROS Ltd.

MR. LAWRENCE NYAKUNDI OYARO
PERSONNEL MANAGER

