

**BLACK TULIP FLOWERS-LEMOTIT FARM**  
**MANAGEMENT STAFF LEAVE FORM**

Dear Sir/madam,

I should be most grateful if I may be permitted to be away from the department as follows: -

From am/pm

Day Monday Date 15/12/2025

To

Day Saturday Date 17/1/2026

This is made up as follows: -

Annual Leave

- Dates (15/12/25 - 17/1/2026) 27 Days

Compassionate leave

- Dates (.....) .....Days

(Please give reason below for this leave)

Maternity/paternity leave

-Dates (.....) .....Days

Other (Please state)

-Dates (.....) .....Days

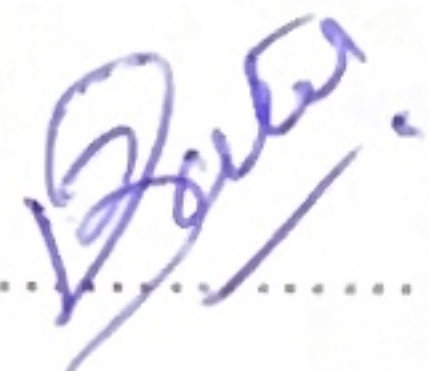
Total

27 Days

CL Reason Annual Leave

It is confirmed that I will return in time to resume duty on 18/1/2026

Yours faithfully,

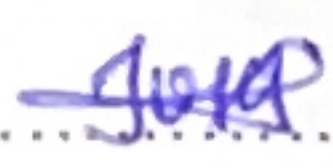
Name Dipash Patel Signature 

To.....your application for leave of absence

dated .....is Approved .....Not Approved.....

.....  
Head of Department

.....  
Farm Manager

  
Human Resource Manager

