

# DENNIS ODERO

M A L E - KENYAN

## CONTACTS

+254 724 045 493  
dnnsodero@yahoo .com  
kanyes2011@gmail.com

## LANGUAGES

SWAHILI  
LUO

## HOBBIES

Playing Table Tennis  
Travelling  
Social And Community Work

## REFEREES

**Ms. Tabitha Kamande**  
H.O.D Mechanical Dept.  
N.T.T.I  
P.O Box 30039 - 00100  
Nairobi.  
Cell: +254 723 308 370

**Mr. Washington Riaga**  
Operations Manager  
Sepyana Oil East Africa  
P.O. Box 41503- 00101,  
Nairobi Kenya.  
Cell: +254 723 151 116

**Mr. Emmanuel Mutana**  
Director Shri Hari Petrol  
Station  
Bondo Kenya.  
Cell: +254 711 635 399  
grayieke@gmail.com

## CAREER OBJECTIVES

To secure a technician or operations role in the oil and gas industry, utilizing expertise in petroleum management to drive organizational success.

## PRACTICAL SKILLS AND KNOWLEDGE

- Maintenance and repair of electrical, electronic, and industrial systems.
- Proficiency in petroleum logistics, regulatory compliance, and quality control.
- Experience in team training, scheduling, and budgeting for operational efficiency.
- Inventory management, fuel ordering, and financial oversight in petroleum and business contexts.
- Strong interpersonal and problem-solving skills for team collaboration and customer service.
- Skilled in using computer applications for technical and administrative tasks

## EDUCATION

### TOP MARK DRIVING SCHOOL 2023

Driving Licence Class B

### NAIROBI TECHNICAL TRAINING INSTITUTE

KNEC Diploma in Petroleum Management SEP, 2018 - NOV, 2022

## UNITS COVERED IN PETROLEUM MANAGEMENT

### MODULE 1

- Applied Science and Mathematics
- Fundamentals of Energy Resources and Production
- Information Communication Technology
- Communication
- Global Petroleum Gas and Oil Markets and Environment and Emerging Issues
- Petroleum Refineries and Processing
- Accounting and Costing in Petroleum Business
- Entrepreneurship Project

### MODULE 2

- Petroleum Marketing and Regional Petroleum Supply Chain
- Petroleum Transportation and Pipeline Regulatory Frameworks
- Petroleum Distribution Depots
- Petroleum Environment, Health and Safety Management
- Depot Safety and Security
- Customer Services and Operating Procedures
- Inventory Management

### MODULE 3

- Petroleum Site Best Practices
- Lubricants Blending
- Aviation Operations
- Petroleum Brand Management
- Petroleum Project Management
- Petroleum Wet Stock Management
- Liquified Petroleum Gas Operations
- Petroleum Project Work

# CURRICULUM VITAE

## NAIROBI AVIATION COLLEGE

KNEC Diploma in Business Management

JAN, 2012 - NOV, 2013

### UNITS COVERED IN BUSINESS MANAGEMENT

- Management Organization Theory
- Financial Management and Applied economics
- Marketing and Personnel Management
- Quantitative Methods

## AFRICAN INSTITUTE OF RESEARCH & DEVELOPMENT STUDIES

Computer Application Packages

OCT, 2009-DEC, 2009

## RAMOGI INSTITUTE OF ADVANCED TECHNOLOGY

Diploma in Electronics and Electrical Engineering

JAN 2002-NOV 2004

## KUOYO KOCHIA SEC. SCHOOL

KNEC Certificate. C Plain

FEB, 1997 - NOV, 2000

## KUOYO KOCHIA PRIMARY SCHOOL

KNEC Certificate.

JAN, 1994 - NOV, 1996

### WORK EXPERIENCE

#### SHRI HARI PETROL STATION JAN 2025

##### ASSISTANT MANAGER

- Supervising and training staff.
- Ensuring compliance with safety and environmental regulations.
- Managing inventory and ordering fuel and merchandise.
- Handling customer inquiries and complaints.
- Monitoring sales, financial transactions, and maintaining cleanliness.
- Scheduling shifts, budgeting, and preparing reports.

#### SEPYANA OIL KENYA LTD (JAN 2022 – NOVEMBER 2022)

##### INTERN OPERATIONS ASSISTANT

- Operations and production
- Petroleum transportation and logistics
- Sales and Marketing
- Regulatory and compliance
- Quality control and safety procedures
- Finance and accounting in petroleum business

#### RIDE ON AGENCIES LIMITED (JANUARY 2009 TO MARCH 2019)

##### ADMINISTRATIVE OFFICER

- Manage, schedule, coordinate office functions and activities for six-person travel consultants
- Follow up on customer calls and complaints and scheduling appointments where necessary
- Handling enquiries and incoming work requests
- Reviewing files and records to answer to requests for information
- Compiling records of office activities and maintaining filing system with utmost confidentiality

# CURRICULUM VITAE

- Receiving, sorting and distributing incoming mails and typing correspondence
- Assist in preparation and tracking of annual budget and control expenses and prepare expense report
- Supervise office support staff
- Booking and issuance of air tickets
- Collecting and banking of payments from customers
- Providing information on customs and vaccination requirements

## **CELTEL KENYA LIMITED (DEC 2006 - JULY 2007)**

### **MAINTENANCE TECHNICIAN**

- Generator monitoring and maintenance
- Fuel tank monitoring and maintenance
- Power and battery monitoring
- Switch board control circuits monitoring and maintenance

## **MBITA ICE PLANT (K) LTD (JAN 2005 - DEC 2006)**

### **TECHNICIAN**

- Water Purification equipment monitoring
- Water Purification equipment instrumentation and servicing
- Water bottling machine instrumentation and servicing
- Water packaging equipment instrumentation and servicing

## **SOUTH NYANZA SUGAR COMPANY (MAY 2003 - AUG 2003)**

### **MAINTENANCE TECHNICIAN**

- Sugar manufacturing Process
- Weighbridge's repairs and calibration
- Mill instrumentation services and calibration
- Boiler instrumentation services and calibration
- Power house instrumentation and calibration
- Process house instruments servicing and calibration
- Packaging plant equipment servicing and repairs