

## **CURRICULUM VITAE**

### **PERSONAL DATA**

NAME : BENSON I. MARTINE  
DATE OF BIRTH : 1<sup>ST</sup> MARCH 1985  
SEX : MALE  
MARITAL STATUS : SINGLE  
LANGUAGES : ENGLISH & KISWAHILI  
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### **CAREER OBJECTIVES**

To apply all my professional knowledge and skills in working environment and to deliver promptly on any task I embark on.

### **EDUCATION BACKGROUND**

21<sup>st</sup> Oct – 29<sup>th</sup> Oct 2021 : Professional cleaning course conducted at Skills Academy.

2008 Aug - Dec 2008 : Nairobi School of Design  
Web Design Course  
Learned tools: -  
➤ Adobe Photoshop  
➤ Adobe Flash Professional  
➤ Macromedia Dreamweaver  
➤ Basic Computer Skills

2007 Oct : Central Division Youth Training Initiative  
➤ Leadership  
➤ Entrepreneurship and Business  
➤ Financial Management  
➤ Proposal Writing and Fund Raising  
➤ Peer Education  
➤ Gender  
➤ Networking and Action Planning  
➤ Conflict Transformation

2001 Jan – Dec 2003 : Narok High School  
Kenya certificate of Secondary Education

1991 Jan – Nov 1999 : Daima Primary School  
Kenya Certificate of Primary Education

## **WORK EXPERIENCE**

2022 Feb – 2025 : Superior Hotels Kenya  
Position : Public Area /Room steward Support Staff  
Duties

- Keep the locker room, restaurant, and pool-area bathrooms clean.
- Sweep, mop and vacuum all public areas.
- Clean elevator door and vacuum constantly.
- Clean windows.
- Vacuum all halls in the hotel area.
- Clean dust on all public areas.
- Ensure all blinds are free of dust and debris.
- Clean all marrows, picture frames, lamps, and baseboards
- Take out trash from all areas in the hotel.
- Cleaning and maintaining the washroom

2019 - 2020 March : Kempinski Emerald Palace Dubai.  
Housekeeping : Housekeeping Department.

### **Duties**

- Train housekeepers on cleaning and maintenance task.
- Oversee staff on a daily basis.
- Check room and common areas, include stairways and lounge areas, for cleanliness.
- Schedule shifts and arrange for replacements in case of absence.
- Establish and educate staff on cleanliness, tidiness and hygiene standards.
- Motivate team members and resolve any issues that occur on the job.
- Respond to customer complaints and special requests.
- Monitor and replenish cleaning products stocks including floor cleaner, bleach and rubber gloves

2015 April – 2019 : Pre-opening InterContinental Hotel Dubai Marina  
Chamber man : Housekeeping Department

### **Duties**

- I provide quick and efficient service to all guest requests.
- I do the Inventory of the guest request closet before leaving.
- I inform housekeeping clerks of what has been completed as soon as I finish each request.
- I do Inventory and organize of all cages in the tower.
- I do any other duty as assigned by my manager.
- I do carpet and sofa upholstery.
- I am currently taking cross exposure in housekeeping supervisor position.

2013 -2015 Oct : InterContinental Hotel Nairobi  
Room Attendant : Housekeeping Department

### **Duties**

- Opening the windows.
- Flushing and cleaning the toilet.
- Collecting debris and emptying dustbins.
- Checking of lost and found and reporting of spoilt equipment.
- Stripping and making of beds.
- Cleaning the cups and glasses and replenishing amenities and supplies.
- Dusting furniture and wall arts windows and mirrors.
- Vacuuming the rooms and attending to guest needs.

- Maintaining the cleanliness of the assigned room floors.
- Maintaining and cleaning of public area.

1<sup>st</sup> Jan 2010 – June 2012 : Marble Arch Hotel Limited  
 Position : Housekeeping Steward

### **Personal Attributes and Skills**

- Strong leadership and team building skills
- A self-motivated individual with a passion for achieving targeted results.
- Dedicated, committed, perseverant and hardworking.

### **HOBBIES**

- Acting
- Dancing
- Travelling

### **REFEREES**

- Jane Kuria  
 Head of Department Housekeeping.  
 Westwood Hotel  
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- Jessy Gad  
 Housekeeping Supervisor.  
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