

MAURINE NJOKI

Phone: 0794559144

Email: maureenjnjoki224@gmail.com



CAREER OBJECTIVE

Reliable and hardworking retail attendant with experience in customer service, sales support, and stock handling. Seeking a position where I can contribute to excellent customer experience, maintain store standards, and support daily operations through professionalism, honesty, and teamwork.

WORK EXPERIENCE

Mr Looks Clothing Store — Shop Attendant (2023 – 2025) • Assisted customers with product selection and inquiries • Maintained cleanliness and organization of the shop • Handled stock arrangement, labeling, and product display • Supported sales transactions and basic cash handling • Ensured customer satisfaction through polite and professional service

Naivas Supermarket — Store Attendant / Support Staff (2022 – 2023)

- Provided customer assistance to ensure a positive shopping experience
- Arranged shelves and replenished stock as required
- Ensured store cleanliness and adherence to hygiene standards
- Assisted in inventory control and loss prevention
- Worked collaboratively with team members to support smooth store operations

EDUCATION

Kagumo High School (2019 – 2022)

Kenya Certificate of Secondary Education (KCSE)

Mwiki Primary School (2011 – 2017)

Kenya Certificate of Primary Education (KCPE)

KEY SKILLS

- Customer service and communication
- Sales support and product display
- Stock handling and inventory support
- Cash handling and basic transactions
- Time management and reliability
- Teamwork and cooperation
- Attention to detail
- Ability to work long hours and under pressure

LANGUAGES

English, Kiswahili

REFERENCES

Provided upon request

NATIONAL POLICE SERVICE

**DIRECTORATE OF CRIMINAL INVESTIGATIONS**

DIRECTORATE OF CRIMINAL INVESTIGATIONS HEADQUARTERS

P.O.Box 30036-00100 GPO

NAIROBI, KENYA

Ref. No. **PCC-G5SVJ5K7Y**Date: **2 January 2026****POLICE CLEARANCE CERTIFICATE**

I hereby certify that the fingerprints recorded from
MAURINE NJOKI NDEGWA

holder of ID No. **41615887** have been searched in Criminal Records
Office's database with/without previous record. The validity of the
information on this certificate is as of the date of issue.

REMARKS IN CASE OF PREVIOUS RECORDOFFENCE(S): **NIL**RESULTS OF TRIAL: **NIL**DATE: **NIL**

***This Certificate has been issued without any alteration or any
erasure***

**(W.N KIRAI)**

For: Director, Directorate of Criminal Investigations
(P.T.O)

NOTE: This is a computer generated certificate, to verify the authenticity of this document,
scan the QR Code or use the link <https://dci.ecitizen.go.ke/verify>,
send DCI to 21546 Then Dial *512# and select "Police Clearance"

REMARKS

2. OFFENCE(S): **NIL**
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RESULTS OF TRIAL: **NIL**
.....
DATE: **NIL**
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3. OFFENCE(S): **NIL**
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RESULTS OF TRIAL: **NIL**
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DATE: **NIL**
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4. OFFENCE(S): **NIL**
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RESULTS OF TRIAL: **NIL**
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DATE: **NIL**
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5. OFFENCE(S): **NIL**
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RESULTS OF TRIAL: **NIL**
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DATE: **NIL**
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OFFENCE(S): **NIL**
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RESULTS OF TRIAL: **NIL**
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DATE: **NIL**
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7. OFFENCE(S): **NIL**
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RESULTS OF TRIAL: **NIL**
.....
DATE: **NIL**
.....

Source / Membre du Parti / Titulaire

Place of Residence / *Mihali ashipo* / *Lieu de Résidence*

GITHURAL, MWIKI

Height / Crefa / Hauteur

5'5" 1.65 m/cm

Colour of Eyes / Rangi ya Macho / Couleur des Yeux

DARK BROWN

Special Peculiarities / *Alama yoyote iziyo ya kamanda* / *Particularities Speciales*

NONE

Profession / ʔaun'wɔw / ʔ'ɔfɛsɪən

Signature of Holder / Sahihi ya Mwenye Pasi /
Signature du Titulaire

Signature of Passport Officer / Sahihi ya Afisa wa Pasi /
Signature de l'Agent des Passeports

PEARLINA

PASSPORT/PASZ/PASSEPORT

Type/Divis>Type Country Code/Numéro du Pays Passport No./Numéro du Passeport

P KEN

BK1165902

Summary/Assessment of Class/Notes

Given Names: *Miguna aliporensis* Prémont

MAURINE NJOKI

Nationality: Chinese Mainland

KENYAN

Date of Birth: Tuesday, 9th January 1980 at 11:00 AM

20 MAR 2003

Personal No./Número ou Assinatura: N° _____

3952776

Sex: Age: Place of Birth: Mahal pu Khatolva Link de Naam:

F

02 DEC 2025

Issuing Authority: *Manuscript no. 14000 / Dep. 1400000*

Date of Expiry: / / Month and Date of Expiry: / /

GOVERNMENT OF KENYA

01 DEC 2035

Holder's Signature: *Sahib za Miranjan Pasha*
Signature of the Artist:

[illegible]

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