

MAURINE NJOKI

Phone: 0794559144
Email: maureenjnjoki224@gmail.com



CAREER OBJECTIVE

Reliable and hardworking retail attendant with experience in customer service, sales support, and stock handling. Seeking a position where I can contribute to excellent customer experience, maintain store standards, and support daily operations through professionalism, honesty, and teamwork.

WORK EXPERIENCE

Mr Looks Clothing Store — Shop Attendant (2023 – 2025) • Assisted customers with product selection and inquiries • Maintained cleanliness and organization of the shop • Handled stock arrangement, labeling, and product display • Supported sales transactions and basic cash handling • Ensured customer satisfaction through polite and professional service

Naivas Supermarket — Store Attendant / Support Staff (2022 – 2023)

- Provided customer assistance to ensure a positive shopping experience
- Arranged shelves and replenished stock as required
- Ensured store cleanliness and adherence to hygiene standards
- Assisted in inventory control and loss prevention
- Worked collaboratively with team members to support smooth store operations

EDUCATION

Kagumo High School (2019 – 2022)
Kenya Certificate of Secondary Education (KCSE)

Mwiki Primary School (2011 – 2017)
Kenya Certificate of Primary Education (KCPE)

KEY SKILLS

- Customer service and communication
- Sales support and product display
- Stock handling and inventory support
- Cash handling and basic transactions
- Time management and reliability
- Teamwork and cooperation
- Attention to detail
- Ability to work long hours and under pressure

LANGUAGES

English, Kiswahili

REFERENCES

Provided upon request

NATIONAL POLICE SERVICE



DIRECTORATE OF CRIMINAL INVESTIGATIONS

DIRECTORATE OF CRIMINAL INVESTIGATIONS HEADQUARTERS

P.O.Box 30036-00100 GPO

NAIROBI, KENYA

Ref. No. **PCC-G5SVJ5K7Y** Date: **2 January 2026**

POLICE CLEARANCE CERTIFICATE

*I hereby certify that the fingerprints recorded from***MAURINE NJOKI NDEGWA***holder of ID No. **41615887** have been searched in Criminal Records**Office's database with/without previous record. The validity of the information on this certificate is as of the date of issue.*

REMARKS IN CASE OF PREVIOUS RECORD

OFFENCE(S): **NIL**RESULTS OF TRIAL: **NIL**DATE: **NIL****This Certificate has been issued without any alteration or any erasure**
(W.N KIRAI)

For: Director, Directorate of Criminal Investigations
(P.T.O)

NOTE: This is a computer generated certificate, to verify the authenticity of this document,
 scan the QR Code or use the link <https://dcicitizen.go.ke/verify>,
 send DCI to 21546 Then Dial *512# and select "Police Clearance"

REMARKS

2. OFFENCE(S): **NIL**

RESULTS OF TRIAL: **NIL**

DATE: **NIL**

3. OFFENCE(S): **NIL**

RESULTS OF TRIAL: **NIL**

DATE: **NIL**

4. OFFENCE(S): **NIL**

RESULTS OF TRIAL: **NIL**

DATE: **NIL**

5. OFFENCE(S): **NIL**

RESULTS OF TRIAL: **NIL**

DATE: **NIL**

OFFENCE(S): **NIL**

RESULTS OF TRIAL: **NIL**

DATE: **NIL**

7. OFFENCE(S): **NIL**

RESULTS OF TRIAL: **NIL**

DATE: **NIL**

DESCRIPTION / MAELEZO / DESCRIPTION

Name / Nom / Prénom / Nom

MAURINE NJOKI NDEGWA

Place of Residence / Matali asilipo / Lieu de Résidence

GITHURAI, MWIKI

Height / Crête / Hauteur

5'5" ft/in 1.65 m/cm

Colour of Eyes / Rangi ya Macho / Couleur des Yeux

DARK BROWN

Special Peculiarities / Alama moyote itayo ya kawaida / Particularités Spéciales

NONE

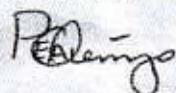
Profession / Taita/ma / Profession

Signature of Holder / Sahibi ya Mwenye Pas /

Signature du Titulaire

Signature of Passport Officer / Sahibi ya Afisa wa Pas /

Signature de l'Agent des Passports

**REPUBLIC OF KENYA / JAMHURI YA KENYA / REPUBLIQUE DE KENYA**

PASSPORT/PAS/PASSEPORT

Type/Visa Type / County Code/Number/ no Nchi/Code du Pays / Passport No./Number/ no Pas/ N° de Passport

P KEN**BK1165902**

Signature/Signature/Signature

NDEGWA

Given Names/Majina Alipewa/Prenoms

MAURINE NJOKI

Nationality/Umoja/Nationalité

KENYAN

Date of Birth/Tarifa ya Kuzaliwa/Date de Naissance

20 MAR 2003

Personal No./Number/ no Kilango/N° Personnel

3952776

Sex/Genre/ : Place of Birth/Matali ya Kuzaliwa/Lieu de Naissance

F NAKURU NORTH, KEN

Date of Issue/Tarifa ya Mwendo/Date de Délivrance

02 DEC 2025

Issuing Authority/Mivilaki ya Afisa/Pays/Institution

GOVERNMENT OF KENYA

Date of Expiry/Tarifa ya Mwendo/Date d'Expiration

01 DEC 2035

Holder's Signature/Sahibi ya Afisa/Pas/:

Signature du Titulaire

**P<KENNDEGWA<<MAURINE<NJOKI<<<<<<<<<<<<****BK11659023KEN0303206F351201241615887<<<<42**

