

HENRY ONGESO



CONTACT

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Nairobi – Kenya

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Language
▪ English
▪ Swahili

Hobbies
✓ Reading
✓ Travelling
✓ Watching

KEY FUNCTIONAL COMPETENCIES

- Excellent communication and interpersonal skills
- Self-driven, dynamic and well organized.
- Good management skill techniques, able to work with minimum supervision.
- Excellent communication skills
- Ability to keep calm, mature and professional manner at all times.
- High degree of ethics and customer service orientation.
- Superior leadership capabilities, ability to work well within groups.
- Honest, industrious and patient.
- Proven team player and reliable.
- Ambitious, focused and self-motivated.

CAREER OBJECTIVES

To work in a dynamic and progressive organization with an aim of advancing my career and applying my skills to a real work environment

EXPERIENCE

Kcopyer Cyber - Karen
February 2023- September 2024
Designation: Customer Attendant.

- Deal direct with clients by telephone or face to face
- Respond promptly to customer inquiries
- Handle and resolve customer complains
- Attending to clients professionally by giving services needed.

Anchor Address

May 2024 - December
2024**Designation: Waiter**

- Lead customers to their tables.
- Take food and drink orders.
- Serve food and drink orders in a timely manner.
- Check in with customers during their meal.
- Communicate effectively.
- Deliver checks.
- Collect payments.

REFEREES

1. Mrs. Ann
Tel: 0714794175

EDUCATION

Certificate in Computer Packages: 2022
Jamolink Computer College, Kenya

Kenya Certificate of Secondary Education (KCSE): 2019 - 2022
Nthimbiri Secondary School, Kenya

Kenya Certificate of Primary Education (KCPE): 2010 – 2018
Kinyanjui Primary School, Kenya