

KIPKORIR FRANKLINE

CERTIFIED BUSINESS & ACCOUNTING TRAINER

Professional Profile

I am a motivated and results-driven Business Administration graduate and a certified Technical Trainer with over 3 years in Business Studies and Accounting. I bring strong skills in financial management, customer service, and competency-based training. I am passionate about equipping learners with practical business knowledge through effective facilitation, mentorship, and competency-based assessment

CONTACT

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✉ rotichfrankh@gmail.com

📍 Bomet County, Kenya

EDUCATION

Bachelor of Business Administration with IT (2nd Upper)

Jaramogi Oginga Odinga University of Science and Technology

2016 – 2019

Diploma in Technical Trainer Education (First Class)

Kenya School of TVET

2024–2025

Certified Public Accountant (CPA) – Ongoing

LANGUAGE SKILLS

English (Proficient)

Swahili

WORK EXPERIENCE

INTERN – ACCOUNTING TUTOR

SEPT. 2025 – NOV. 2025

KONOIN TECHNICAL TRAINING INSTITUTE

- Lesson planning and delivery (CBT methodology)
- Classroom and workshop management
- Learner assessment and feedback strategies
- Use of ICT and e-learning platforms in training
- Business curriculum delivery and contextualization
- Mentorship and learner support

BUSINESS STUDIES & ACCOUNTING TUTOR

2020 – 2023

CENTURY PARK COLLEGE – MACHAKOS. KENYA

- Delivered well planned lessons in Business Studies, Financial Accounting, Cost Accounting, and Entrepreneurship.
- Prepared and administered internal examinations
- Prepared students for internal and external examinations, including revision sessions and practice assessments.
- Provided individualized tutoring based on student needs, learning styles, and academic goals.
- Obtained high pass rate in internal and external examinations

SACCO TELLER

JAN. 2020 – MAY 2020

KAPTEBENGWET KIMBILIO DAIMA SACCO

- Assisted customers with deposits, withdrawals, and loan payments.
- Resolved discrepancies in accounting processes.
- Promoted financial products and services, enhancing customer loyalty.
- Processed and reconciled daily transactions and balances.

ACCOUNTS ASSISTANT ATTACHEE

MAY 2018 – AUGUST 2018

ROROK TEA FACTORY, MAY 2018 TO AUGUST 2018

- Bookkeeping.
- Reconciling of debtors and bank accounts.
- Data entry and analysis.
- Processing payment vouchers as per the approved procedures
- Participating in stock taking.

REFERENCES

JULIUS CHERUIYOT

HoD Business Department

Konoin Technical Training Institute

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NICHOLAS ROTICH

HoD Computer Science Department

Shanghai Livingston American School

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