

# KIPKORIR FRANKLINE

## CERTIFIED BUSINESS & ACCOUNTING TRAINER

### Professional Profile

I am a motivated and results-driven Business Administration graduate and a certified Technical Trainer with over 3 years in Business Studies and Accounting. I bring strong skills in financial management, customer service, and competency-based training. I am passionate about equipping learners with practical business knowledge through effective facilitation, mentorship, and competency-based assessment

### CONTACT

 +254 707 803 703

 [rotichfrankh@gmail.com](mailto:rotichfrankh@gmail.com)

 Bomet County, Kenya

### WORK EXPERIENCE

#### INTERN -ACCOUNTING TUTOR

SEPT. 2025 -NOV. 2025

#### KONOIN TECHNICAL TRAINING INSTITUTE

- Lesson planning and delivery (CBT methodology)
- Classroom and workshop management
- Learner assessment and feedback strategies
- Use of ICT and e-learning platforms in training
- Business curriculum delivery and contextualization
- Mentorship and learner support

#### BUSINESS STUDIES & ACCOUNTING TUTOR

2020 - 2023

#### CENTURY PARK COLLEGE - MACHAKOS. KENYA

- Delivered well planned lessons in Business Studies, Financial Accounting, Cost Accounting, and Entrepreneurship.
- Prepared and administered internal examinations
- Prepared students for internal and external examinations, including revision sessions and practice assessments.
- Provided individualized tutoring based on student needs, learning styles, and academic goals.
- Obtained high pass rate in internal and external examinations

#### SACCO TELLER

JAN. 2020 - MAY 2020

#### KAPTEBENGWET KIMBILIO DAIMA SACCO

- Assisted customers with deposits, withdrawals, and loan payments.
- Resolved discrepancies in accounting processes.
- Promoted financial products and services, enhancing customer loyalty.
- Processed and reconciled daily transactions and balances.

#### ACCOUNTS ASSISTANT ATTACHEE

MAY 2018 - AUGUST 2018

#### ROROK TEA FACTORY, MAY 2018 TO AUGUST 2018

- Bookkeeping.
- Reconciling of debtors and bank accounts.
- Data entry and analysis.
- Processing payment vouchers as per the approved procedures
- Participating in stock taking.

### LANGUAGE SKILLS

English (Proficient)

Swahili

### REFERENCES

#### JULIUS CHERUIYOT

HoD Business Department

Konoin Technical Training Institute

**Phone:** [254 727 311 521](tel:254727311521)

**Email:** [cheruiyotjuli@gmail.com](mailto:cheruiyotjuli@gmail.com)

#### NICHOLAS ROTICH

HoD Computer Science Department

Shanghai Livingston American School

**Phone:** +86 193 0124 3350

**Email:** [nicholas@laschina.org](mailto:nicholas@laschina.org)