

MARGARET NYAMBURA MACHARIA

Nairobi, Kenya

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CAREER OBJECTIVE

To succeed in a simulating and challenging environment that will provide me with advancement opportunities. I want to excel in this field with hard work, perseverance and dedication.

EDUCATION

202-2023 Contemplativi Evangelizatores Vocational Training Centre

Diploma in Hospitality & Food Production

2016-2019 Githima High School
Attained Certificate in Secondary Education (KCSE)

2007-2015 Mwihoko Primary School
Attained Kenya Certificate in Primary Education (KCPE)

PERSONAL ATTRIBUTE

An organized, efficient and hardworking person, and on willingness to discover and accept new ideas which can be put into practice effectively. I am a good listener, and learner able to communicate well with a group and on an individual level. I am able to motivate and direct my talents and skills to meet objectives.

WORK EXPERIENCE

I have been working as cashier for one year at a restaurant called Lesun caterers. I have earned excellent knowledge in customer service, training, credit handling cash handling and organizing.

DUTIES AND RESPONSIBILITIES

The Hospitality Services Team Decision Making Event services include marketing and management functions and tasks that can be applied in hotels, motels, lodging services, convention services, and food and beverage services.

These jobs involve serving food and drinks to customers, taking payments and preparing the dining area for customers. Food service employees also communicate with the chef and kitchen team.

- Hiring, onboarding and training personnel.
- Supervising, mentoring and evaluating staff.
- Placing stock orders with vendors and suppliers.
- Handling customer complaints and requests.
- Assist in pricing products or services.

SKILLS

- Customer service
- Teamwork
- Organization and time management
- Communication
- Problem-solving and initiative
- Resilience
- Attention to detail
- Conflict management

ACHIEVEMENTS

Achieved good public and customer relations, impressing and serving clients to the best of my knowledge.

The Kenya National Examinations Council



KENYA CERTIFICATE OF SECONDARY EDUCATION

This is to certify that the candidate named below sat for the Kenya Certificate of Secondary Education examination in the subjects shown and attained the grades indicated.



10227108/018



NAME MACHARIA MARGARET NYAMBURA
SCHOOL GITHIMA SECONDARY SCHOOL

*F1*ND/P 10227108/018

SUBJECT
101 ENGLISH
102 KISWAHILI
121 MATHEMATICS
231 BIOLOGY
233 CHEMISTRY
313 CHRISTIAN RELIGIOUS EDUCATION
565 BUSINESS STUDIES

GRADE
D (PLAIN)
D (PLAIN)
E (MINUS)
D- (MINUS)
D- (MINUS)
D (PLAIN)
D- (MINUS)



SUBJECTS NAMED SEVEN MEAN GRADE D- (MINUS)
EXAMINATIONS OF YEAR 2019
PRINTED: 200527:114842



Chief Executive Officer
Kenya National Examinations Council

Chairman
Kenya National Examinations Council

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KCSE / 19 3898533



CONTEMPLATIVI EVANGELIZATORES VOCATIONAL
TRAINING CENTRE



"Praise to Africa without
the exclusion of any part of the world"

This is to certify that

Margaret Pamhura Macharia

Has completed the required course of study and has met the requirement for

Diploma

in Hospitality & food Production and has successfully

Competed the course offered from

May 2022 to June 2023


Registrar


Principal