

MARGARET NYAMBURA MACHARIA

Nairobi, Kenya

Tel: +254705065548, +254738872823

Email: [margretmacharia998@gmail.com](mailto:margretmacharia998@gmail.com)



#### CAREER OBJECTIVE

To succeed in a stimulating and challenging environment that will provide me with advancement opportunities. I want to excel in this field with hard work, perseverance and dedication.

#### EDUCATION

202-2023

Contemplativi Evangelizatores Vocational  
Training Centre

Diploma in Hospitality & Food Production

2016-2019

Githima High School

Attained Certificate in Secondary Education  
(KCSE)

2007-2015

Mwihoko Primary School

Attained Kenya Certificate in Primary Education (KCPE)

#### PERSONAL ATTRIBUTE

An organized, efficient and hardworking person, and on willingness to discover and accept new ideas which can be put into practice effectively. I am a good listener, and learner able to communicate well with a group and on an individual level. I am able to motivate and direct my talents and skills to meet objectives.

## WORK EXPERIENCE

I have been working as cashier for one year at a restaurant called Lesun caterers. I have earned excellent knowledge in customer service, training, credit handling cash handling and organizing.

## DUTIES AND RESPONSIBILITIES

The Hospitality Services Team Decision Making Event services include marketing and management functions and tasks that can be applied in hotels, motels, lodging services, convention services, and food and beverage services.

These jobs involve serving food and drinks to customers, taking payments and preparing the dining area for customers. Food service employees also communicate with the chef and kitchen team.

- Hiring, onboarding and training personnel.
- Supervising, mentoring and evaluating staff.
- Placing stock orders with vendors and suppliers.
- Handling customer complaints and requests.
- Assist in pricing products or services.

## SKILLS

- Customer service
- Teamwork
- Organization and time management
- Communication
- Problem-solving and initiative
- Resilience
- Attention to detail
- Conflict management

## ACHIEVEMENTS

Achieved good public and customer relations, impressing and serving clients to the best of my knowledge.

# The Kenya National Examinations Council



## KENYA CERTIFICATE OF SECONDARY EDUCATION

This is to certify that the candidate named below sat for the Kenya Certificate of Secondary Education examination in the subjects shown and attained the grades indicated.



10227108/018



NAME: MACHARIA MARGARET NYAMBURA  
GITHIMA SECONDARY SCHOOL

\*F1\* 10227108/018

SUBJECT	GRADE
101 ENGLISH	D (PLAIN)
102 KISWAHILI	D (PLAIN)
121 MATHEMATICS	E
231 BIOLOGY	D- (MINUS)
233 CHEMISTRY	D- (MINUS)
313 CHRISTIAN RELIGIOUS EDUCATION	D (PLAIN)
565 BUSINESS STUDIES	D- (MINUS)

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231 BIOLOGY	D- (MINUS)
233 CHEMISTRY	D- (MINUS)
313 CHRISTIAN RELIGIOUS EDUCATION	D (PLAIN)
565 BUSINESS STUDIES	D- (MINUS)



SUBJECTS NAMED SEVEN MEAN GRADE D- (MINUS)  
EXAMINATIONS OF YEAR 2019  
PRINTED: 200527:114842

*[Signature]*

Chief Executive Officer  
Kenya National Examinations Council



*[Signature]*

Chairman  
Kenya National Examinations Council

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Not valid without a hologram.

(See overleaf for conditions of issue)

KCSE / 19 3898533

# CONTEMPLATIVI EVANGELIZADORES VOCATIONAL TRAINING CENTRE



"Thirsty for Africa without  
the embrace of any part of the world"

This is to certify that

**Margaret Zapambura Macharia**

Has completed the required course of study and has met the requirement for

*Diploma*

in Hospitality & food Production and has successfully  
Completed the course offered from  
May 2022 to June 2023

  
Registrar

  
Principal

Diploma No.:23006