

## CURRICULUM VITAE

*JACKSON ACHACHI IMBILLO*  
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### Personal Information

**Gender:** Male **Date Of Birth:** 11<sup>th</sup> September, 1986  
**Nationality:** Kenyan **Religion:** Christian  
**Marital Status:** Married **Languages:** English, Swahili

### Career Objectives

- To dedicate myself to achievement of set goals and objectives through transparent, neutral services and enhancement of conducive sociable, accommodative and healthy environment for all regardless of gender, race, religion, culture.
- To aggressively incorporate and utilize my acquired skills and knowledge to meaningfully contribute to the development of my country in all sectors and levels implacable.

### Personal Virtues

- Highly adaptive and have good insight into human behavior and what motivates people.
- Good inter-personality, leadership, team-working and outgoing personality.
- Good organization skills and planning for progress achievement.

### Academic Qualifications

**2007-2010: DIPLOMA COURSE IN INFORMATION COMMUNICATION TECHNOLOGY (ICT)**

Institution: **ST. JOSEPH TRAINING COLLEGE**

The course offers a wide range of progressions including Computer hardware & software, networking, systems diagnosis, and also Entrepreneurship. Operations, researches, management as well as outward bound training which instills the spirit of team work, commitment to achieving set goals.

**2002-2006: Kenya Secondary Certificate Education (KCSE)**  
Institution: **Hobunaka Secondary School**

**1994-2001: Kenya Certificate of Primary Education (KCPE)**  
Institution: **Ebulonga Primary School**

## Work Experience

### **April 2012 – March 2017: MULTIPLE HAULIERS LTD (TRANSPORT) – Fleet Manager**

- Maintain electronic databases of sales, registration, inspections and maintenance offleet management.
- Ensure fleet availability to meet all requests by scheduling, forecasting and surveyingcurrent user trends.
- Maintain knowledge and utilize all fleet information and user surveys to forecast new requirements.
- Arrange fleets and fleet operational staff to provide support and schedule Specialloading Plans.
- Perform vehicle registration, insurance and maintenance formalities and documentationregarding induction of new vehicles in existing fleet.
- Oversee routine and ad hoc maintenance, obtain tags for new vehicles and renew oldones to ensure schedule fleet management.
- Monitor and ensure fleet operation in compliance with local and state rules and regulations.
- Maintain and monitor data management system to organize fleets as per various clientsand requests.
- Streamline and monitor fuel consumption with assistance of Fuel Cards for all vehiclesand drivers.
- Participate in various workshops and educational programs and maintain knowledge onall industry relevant publications.
- Develop and implement standard operational values to maintain vehicles by advocatingbest practices standards.
- Plan and prepare annual report of performances and analyze all delivery for invoicingpurpose.
- Facilitate and implement corrective actions and capacity building to manage entire fleetto achieve company objectives.

### **April 2018 – January 2020: PN MASHRU LTD (TRANSPORT) – Logistics Coordinator**

- Oversee the time delivery of goods.
- Maintain delivery schedules and track deliveries to ensure deliveries are met.
- Update and provide tracking information to customers as well as to internal managers.
- Monitoring and reporting driver issues such as accidents, safety concerns, or licensingissues.
- Analyzing delivery costs and recommending more cost-effective methods of transportation.
- Assign drivers to routes, handle customer complaints, and investigate delivery issues.These may include damaged products and late or lost deliveries.

**February 2020 – June 2021: SOBETRA UGANDA LTD (Construction) – Yard Manager**

- Maintains an organized and logical yard operation.
- Plan daily/weekly manpower needs based upon business demands and closely monitor overtime hours and dollars.
- Assigns tasks insuring efficient allocation of labor maximizing productivity.
- Oversees facility equipment: ensures equipment is safe, operational and regularly serviced.
- Ensures that employees are provided with and consistently use approved safety equipment.
- Maintains the upkeep and maintenance of capital investments (i.e., building property, equipment, etc.)
- Conducts monthly safety/yard inspections, documents findings/observations and distributes to the appropriate management personnel.
- Conducts monthly quality control inspections, documents findings/observations and sends reports to appropriate parties.
- Ensures that the proper tools are available at each workspace. Orders tools/replacement parts in a timely manner.
- Ensures yard staff is continually trained in product knowledge and organizing the yard operation to function in an organized, productive way.
- Manages the logistics of all material (location, flow of goods) to ensure proper storage avoiding congestion.
- Ensures proper disposal of all damaged/scrap material in accordance with company policies and procedures.
- Ensure all containers and shelves are accurately marked for proper product information and identification.
- April 2022 – June 2023: Neo Kenya Mpya Working to provide proficient management of the transport of materials from mining site to the factory.
- Ensures vehicles are in safe and operational condition and regularly serviced.
- Coordinating with regular and new customers on delivery of materials to their stores.
- Arrange for regular trainings of drivers and staff in adherence factory safety and Road safety and regulations.
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- Arrange for regular trainings of drivers and staff in adherence factory safety and Road safety and regulations.

***Ltd (commuter services) – Transport Officer***

- Oversees Buses and Drivers daily operation to maximize on collection to achieve daily targets.
- Ensures vehicles are in safe and operational condition and regularly serviced.
- Conduct regular update of driver's bages, driving licenses good conduct, vehicles TLB validation to ensure total compliance with traffic rules.
- Arrange for regular trainings by NTSA for the drivers and conductors in adherence to the Road safety and regulations.
- Share performance records to the Chairman and Director for the buses in summarized

- Weekly and Months reports.
- Monitoring and recording fuel consumptions for each bus, an trips per day.
- Maintain and update Sacco NTSA portal, to avoid red alert and Sacco non-compliance.
- Allocate Vehicles and drivers on private hire and give the expected fuel consumption for the trip.

**SEPTEMBER 2023 – MAY 2024: CHOKAA Ltd (MININNG) – Transport Officer**

- Working to provide proficient management of the transport of materials from mining site to the factory.
- Ensures vehicles are in safe and operational condition and regularly serviced.
- Coordinating with regular and new customers on delivery of materials to their stores.
- Arrange for regular trainings of drivers and staff in adherence factory safety and Road safety and regulations.
- Share performance records to the Director for the buses in summarized Weekly and Months reports.
- Monitoring and recording fuel consumptions for each trucks, manage fueling accounts cards and trips completed per day.

**DECEMBER 2024 TO DATE – RAA LIMITED – (Sales Agent)**

- Ensure awareness of product to customers and pricing from the main stores.
- Delivering of good and products to clients.
- Coordinating with customers on delivery of new stocks.
- Making of sales report, records of analyze expected law sale product.

**Personal Interests And Hobbies**

- Reading, and researching
- Travelling and socializing
- Listening to motivational speaking.
- Driving in new Regions.

**Referees**

**1. ACHIENG YVONNE YALA – DIRECTOR – RAA LIMITED TEL:**

**0710827383**

**2. MR. ROBERT KAIRU – OPERATIONS MANAGER - MULTIPLE HAULIERS LTDTEL:**

**0714637027**

**3. MR. ENOS TEKA – LOGISTICS MANAGER – PN MASHRU LTDTEL:**

**0723399555**

**4. MR. TOM NDALE - SENIOR HRM – SOBETRA UGANDA LTDTEL:**

**0712681079**

**5. ENG. DAVID SEMIKOLE – CIVIL ENGINEER- SOBETRA UGANDA LTD**

**TEL:0798886256**

**6. EVERNGELINE MUNYUA – GENERAL MANAGER – NEO KENYA MPYA LTD**

**TEL: 0719590958**