

CURRICULUM VITAE



PERSONAL PROFILE

NAME :SAID MOHAMED DINA

E-MAIL :Saiddina947@gmail.com

PHONE :+254702694058/0769857990

EDUCATIONAL BACKGROUND

2000---2010

KENYA CERTIFICATE OF PRIMARY EDUCATION AT ST. JOSEPH ACADEMY SCHOOL.

2011---2016

KENYA CERTIFICATE OF SECONDARY EDUCATION AT MIVUMONI HIGH SCHOOL

WORK EXPERIENCE

JAN 2017 – NOV 2019 BARRACUDA INN

AS A CLEANER

DUTIES AND RESPONSIBILITIES

- Clean, stock and supply designated facility areas.
- Dusting, sweeping, vacuuming, mopping.
- Carry out deep cleaning and detailed cleaning tasks.
- Notify management of deficiencies or repairs required.
- Stock and maintain supply rooms.

EEB 2020-APR 2024 : SUN AND SAND BEACH RESORT

AS CLEANER

DUTIES AND RESPONSIBILITIES

- Cleaning up spills with appropriate equipment
- Ensures housekeeping departmental standards are followed
- Keep linen room stocked
- Keeping public areas clean
- Maintains inventory of necessary supplies
- Obtain room assignments from your supervisors

- Overseeing a team of housekeeping staff
- Performs additional duties as needed
- Protecting and maintaining equipment
- Replacing towels and bathrobes
- Replenishing supplies

PERSONAL SKILLS.

- EXCELLENT COMMUNICATION SKILLS
- EXCELLENT MANAGEMENT SKILLS
- GREAT IT SKILLS
- TEAM PLAYER

HOBBIES AND INTERESTS

- I ENJOY READING NON-FICTION BOOKS
- I ENJOY BUILDING COMPUTER NETWORKS, SOLVING PUZZLES AND SOCIALISING WITH FRIENDS AND FAMILY.

REFERREES

Available upon request



CERTIFICATE OF SERVICE

DEAR SIR/MADAM

REF:SAID MOHAMED DINA

This is to certify that the above named person has been working in **BARACUDA** in the **Cleaning Department** from **2017** to **2019**.

Throughout the period he was with us, we found to be hardworking, honest and eager to learn. He also got along well with his superiors and colleagues alike.

Mr Said specialized in cleaner and could also work in the other sections very well with minimum supervision. We therefore have no hesitation in recommending him to any prospective employer who may need his service.

We wish him good luck in his future endeavor'

Thanks in advance

Yours faithfully,

STEFANO VERMIGILIO

General Manager



12TH APR 2024

CERTIFICATE OF SERVICE

TO WHOM IT MAY CONCERN

DEAR SIR/MADAM

This is to certify that Mr.SAID was working at our company as from July2020 up to April 2024 as a CLEANER. During his tenure we found him to be proactive and self-starter who is highly motivated, with exceptional learning capabilities, duty bound, a committed team player with strong conceptual knowledge of activities in the areas he was assigned for.

During his service at Sun and Sand Hotel he has proved to be efficient, punctual and hardworking and has performed all tasks assigned to her to the best of our satisfaction.

We strongly recommend him and wish him all the best in her future endeavors. In case of any questions you are free to contact.

Thanks in advance

Yours faithfully,

Ayub Alee, MBA

Director

BEACH RESORT
ALWAYS A GREAT TIME

