

## STEPHEN NGANYI

### PURCHASING AND PROCUREMENT SPECIALIST

Nairobi, Kenya +254/ [nganyistephen8@gmail.com](mailto:nganyistephen8@gmail.com)

Innovative and results-driven supply chain personnel with over a year of internship experience at various institution. Always aspiring for business growth and long-lasting solutions.

### AREAS OF EXPERTISE

- ❖ Account Management
- ❖ Problem solving
- ❖ Team work
- ❖ Inventory management techniques
- ❖ Supplier evaluation skill
- ❖ Quality assurance and control skill.

### KEY ACHIEVEMENTS

**Supplier Selection:** participated in supplier selection process which helped the company to get quality products with high services.

**Revenue growth:** managed to help the institution in cutting costs and minimizing wastage through cheap methods of tendering.

### PROFESIONAL EXPERIENCE

**Jan 2022-2023**

- **INVENTORY CONTROLER;** Stock taking, ordering of goods from suppliers, disposal of obsolete items, preparing documents for supplier payment.

### CORE COMPETENCE;

- Worked as food and beverage assistant in controlling of kitchen material required.
- Got experience in customer service, nutrition and hotel management.

### EDUCATION

KABETE NATIONAL COLLEGE

September 2019-December2022

Diploma in Supply Chain Management > CREDIT

