

# Shee Salim Omar

## Security Management Specialist

### Contacts

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### Skills

Microsoft Office Suite  
Security Management Documentation  
Security Risk Assessment  
Disasters Management  
Terrorism and Threat Assessment  
Peace and Conflict resolution Investigation  
Weapons screening  
Security resource management  
Incident reporting and documentation  
Fire marshalling  
CCTV Monitoring Management and administration  
Training and coaching  
Responsiveness  
Integrity and discipline  
Interpersonal communication  
Time management  
Teamwork and collaboration  
Planning and organizing

### Languages

Kiswahili  
English

## Profile Summary

Dedicated and results-oriented Security and Safety Management Specialist with over 10 years of progressive experience in security operations, risk assessment, crisis management, and emergency preparedness across humanitarian, defense, and corporate sectors. Proven ability to develop and implement effective security frameworks, coordinate crisis response mechanisms, and lead multi-agency collaboration in complex and high-risk environments. Skilled in conducting security risk analyses, business continuity planning, and incident investigations to ensure organizational resilience and staff safety. Recognized for strong leadership, integrity, and strategic decision-making in managing security for international NGOs across Kenya and Somalia. Currently serving as the Security and Safety Officer at Secours Islamique France (SIF), overseeing mission-wide security operations and compliance for Kenya and Somalia programs.

## Work History

2023-06 – **Security and Safety Officer** | Secours Islamique France (SIF) – Kenya & Somalia Mission  
Current

- Oversee and coordinate security operations across SIF offices in Kenya (Nairobi, Marsabit) and Somalia (Kismayo, Mogadishu).
- Conduct regular security risk assessments, analyze contextual threats, and implement mitigation measures.
- Manage and coordinate the Crisis Management Team (CMT) and ensure emergency preparedness.
- Review and update Security Regulations, Evacuation Plans, and Security Risk Assessments quarterly.
- Supervise outsourced security providers (Jubba Security, BABS Security) to ensure compliance.
- Plan and lead annual staff trainings on evacuation, first aid, fire safety, and crisis response.
- Develop and implement contingency and business continuity plans for critical operations.
- Advise management on security implications of field activities and travel.
- Maintain liaison with INGO security networks, local authorities, and UN security agencies.
- Prepare security briefings, incident reports, and contextual analysis for management decision-making.

**Key Achievements:**

- Successfully implemented quarterly Security Risk Assessments and Evacuation Plan reviews across four mission bases, enhancing preparedness and staff safety.
- Led multi-agency coordination with UN and INGO security networks, improving real-time information sharing and crisis response.
- Developed and delivered over 10 staff safety trainings on evacuation, first aid, and fire safety, resulting in 100% staff compliance with safety protocols.
- Strengthened outsourced security contract management (Jubba Security & BABS Security), achieving full compliance with organizational standards.
- Played a key role in developing and operationalizing the SIF Kenya & Somalia Business Continuity Plan during election and crisis periods.

2023-03 – 2023-04 **Security Manager** | Cold Springs Hotels (5-Star), Homabay

- Oversaw hotel security operations, guest safety, and asset protection in a luxury hospitality environment. Coordinated with local authorities, managed emergency response plans, and ensured compliance with hospitality security standards to maintain a safe environment for guests and staff.

**Key Achievements:**

- Introduced improved access control and CCTV monitoring systems that reduced unauthorized access incidents by 40%.

- Enhanced staff emergency preparedness through regular safety drills and coordination with local authorities.

2021-09 – **Security Manager** | AmericaTowne Holdings, Inc., Nairobi

2023-03

- Led security operations, staff supervision, and training while managing safety compliance, fleet tracking, and coordination with law enforcement. Conducted risk audits, investigations, and developed safety procedures aligned with corporate standards.

#### **Key Achievements:**

- Designed and implemented fire safety and security policies, improving safety audit results by 35%.
- Conducted risk audits and investigations that prevented potential asset losses and improved operational security efficiency.
- Successfully managed fleet tracking and optimized movement protocols, reducing transport-related security risks.

2013-11 – **Security and Intelligence Analyst** | Kahawa Garrison – Kenya Defense Forces

2023-01

- Analyzed intelligence data to predict security threats, facilitated multi-agency liaison, developed defense plans, and prepared intelligence reports supporting national and military security objectives.

#### **Key Achievement:**

- Produced high-quality intelligence reports that informed strategic counterterrorism operations in high-risk areas.
- Facilitated multi-agency coordination with national and regional intelligence units, improving intelligence sharing efficiency.
- Recognized for outstanding service in intelligence analysis and operational planning.

## **Other Professional Experience**

- 2019-02 – 2020-02 | **Military Intelligence Officer** | Northern Somali – Buurgabo - African Mission in Somalia (AMISOM VIII)
- 2017-01 – 2018-01 | **Military Intelligence Officer** | Southern Somalia – Bursar - African Mission in Somalia (AMISOM VI)

## **Education**

2019-01 – **Bachelor of Science in Security Management and Policing Studies**  
2025-06 Kenyatta University

2017-09 – **Diploma In Security Management**  
2019-05 Kenya Institute of Criminal Justice

2008-01 – **Kenya Certificate of Secondary Education (KCSE)**  
2010-11 Makwa High School

## **Other Professional Trainings & Certifications**

- **Nov. 2025** | Emergency First Aid | St John Ambulance
- **Nov. 2025** | Basic Fire Safety | St John Ambulance
- **Oct. 2025** | Crisis Management & Business Continuity in Quality Risk Management | Indepth Research Institute
- **Sept. 2025** | Mental Health Awareness | Open University of Kenya
- **Aug. 2025** | Strategic Planning Workshop | Secours Islamique France (SIF)
- **April. 2025** | First Aid for Adults | International Federation of Red Cross and Red Crescent Societies

- **March. 2025** | Stay Safe Level 3 – for Security Managers | International Federation of Red Cross and Red Crescent Societies
- **Dec. 2024** | Security Risk Management Profession (Regional & Country) | International NGO Safety & Security Association
- **Dec. 2024** | Security Risk Management Essentials | Cornerstone OnDemand
- **July. 2024** | Crisis Management for NGOs | International NGO Safety Organization (INSO)
- **July. 2024** | Advance NGO Security Management Training | International NGO Safety Organization (INSO)
- **May. 2024** | IRC Personal Security & Safety | Humanitarian Leadership Academy
- **Dec. 2023** | Occupational Health and Safety | Engineering Safety Consultants
- **Sept. 2021** | Office 365, T-Sheets and Teams Applications | AmericaTowne Holdings Inc.
- **Sept. 2020** | Developing Emotional Intelligence (EQ) | Corporate Staffing Service
- **Sept. 2020** | Kaizen | Recours Four Kenya Consultants
- **Sept. 2020** | Strategic Management and Leadership | Kenya Institute of Management
- **Sept. 2020** | Situation Awareness Specialist | Arcuri Group LLC United State
- **Sept. 2020** | Preparing and Responding to Active Shooter Incidents | United Nations Department of Safety & Security
- **Aug. 2020** | Fraud Investigations and General Investigators Course | Institute of Professional Security Studies
- **May 2020** | Certificate in Report writing and Presentation skills | East Africa Institute of Certified Studies
- **Aug. 2019** | Certificate In Disaster And Crisis Management | East Africa Institute Of Certified Studies
- **Feb. 2018** | Certificate In Close Circuit Television Surveillance Course | Kenya Institute of Criminal Justice
- **Nov. 2015** | ST-312 Battlefield Surveillance Radar | CETC International
- **Nov. 2014 – Apr. 2015** | Basic Signal Intelligence Course | School Of Military Intelligence
- **Jan. 2012** | Certificate In Computer Applications | African Institute of Research And Development Studies

## Affiliations & Memberships

- **Member** | Professional Criminologists Association of Kenya, September 2020
- **Member** | Kenpo Karate, Feb 2016

## Awards & Recognitions

- **Feb. 2019 – Feb. 2020** | Awarded Medals – The African Union Mission In Somalia
- **Jan. 2017 – Jan. 2018** | Certificate of Recognition and Awarded Medals – The African Union Mission In Somalia

## Referees

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