

CHARLES MAINA KIGURU

PROFILE



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Address: P.O. Box 14, Kiambu

PROFESSIONAL SUMMARY

Highly disciplined and dedicated service professional specializing in Catering, Food & Beverage (F&B) Service, production, and Barista skills. Recently completed a rigorous training program at the NYS School of Catering and a four-month industrial attachment at the Parliament of Kenya. Possesses certified knowledge in both bar and actual service, committed to maintaining high standards of quality, efficiency, and professional decorum in fast-paced, high-profile environments.

KEY SKILLS

- I. Food & Beverage (F&B): Professional bar service, formal and informal table service, stock management, hygiene, and sanitation standards.
- II. Barista Skills: Expert coffee preparation (espresso, latte art), equipment maintenance, and menu knowledge.
- III. Hospitality & Service: Customer relationship management, conflict resolution, and high-standard table service.
- IV. Discipline & Professionalism: Exceptional punctuality, self-discipline, and strict adherence to operational protocols (developed during paramilitary training).
- V. Communication: Clear, professional, and effective communication in a service environment.

INDUSTRIAL ATTACHMENT / WORK EXPERIENCE

Industrial Attachment (F&B Service)

Parliament of Kenya - Nairobi County | January 2025 – April 2025

- I. Executed high-standard Food & Beverage (F&B) service in a high-profile institutional setting, catering to members of parliament and staff.
- II. Specialized in both Bar Service and Actual Service, demonstrating proficiency in formal and informal dining environments.
- III. Trained extensively in Barista duties, including the preparation and presentation of various coffee beverages.
- IV. Adhered strictly to parliamentary catering protocols, maintaining utmost professionalism and efficiency throughout the six-month attachment.

EDUCATION AND PROFESSIONAL TRAINING

NYS School of Catering and Paramilitary Academy | 2022 – 2025

Specialization: Certified in Food and Beverage Service (Bar and Actual Service) and food and beverage production and Barista Skills.

Key Training: Completed integrated training combining specialized catering skills with intensive paramilitary discipline and rigor.

Kiambaa highschool Mixed | 2017 – 2022

Student Leadership: Served as **School President**, **managing** the student council and **representing** the entire student body (over 1000 students) to the administration.

Conflict Resolution: Acted as the primary **liaison** between students and school management, successfully **resolving** disputes and **negotiating** student interests.

Discipline & Oversight: **Spearheaded** initiatives to uphold school discipline and **coordinated** student-led activities, demonstrating high levels of accountability and organizational ability.

Gatatha Primary School | 2009 – 2017

REFEREES

Florence Chemutai Komoltochok

* **Title:** Supervisor, Kenya Parliament (Current)

* **Phone Number:** +254 723 315485

Janet Agola

* **Title:** Principal, NYS School of Catering (Current)

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