

CURRICULUM VITAE

PERSONAL DATA

NAME: BOAZ OTIENO OCHIENG'
CELLPHONE: 0721513184
E MAIL: odogoy@gmail.com
ADDRESS: P.O. BOX 12, Ukwala
DATE OF BIRTH: 30th Dec 1985
NATIONALITY: KENYAN
ID NUMBER: 24539392
LANGUAGE: LUO, ENGLISH & KISWAHILI

CAREER INFORMATION

To be a self-motivated, dynamic, focused, and competent manager in a fast growing market-oriented corporate organization where my skills, knowledge and qualifications will be an asset to the organization.

Career Objectives:

To deliver services efficiently with expertise and professionalism in the organization that I will work for now and in the future so as to achieve the organizations set goals and objectives.

WORK EXPERIENCE

2017 September-To Date: Le Savanna Country Lodge & Hotel (KISUMU)

Job Title: Supervisor

- Store management and supervision.
- General Front Office Assistance
- Duty Rota Management
- Client Service and waiting

2016 February – 2017 June: Park View Hotel (KISUMU)

Job Title: Accounts Clerk

Duties and Responsibilities

- Daily stock taking
- Invoicing and book keeping
- Store management and supervision.
- Purchasing of daily required items
- General Front Office Assistance

January 2015 – 2016 Fuel Pump Attendant: Wells Oil Limited

- Fuel pumps and fill fuel tanks of vehicles with fuel to specified by customer
- Clean windshields, and/or wash and wax vehicles.
- Collect cash payments from customers and make change, or charge purchases to customers' credit cards and provide customers with receipts.

July 2013 – Dec : KMET – Community Facilitator

- Community Conversation Trainer backstopping and facilitating initiation of CC groups.
- Advocating for good nutrition and increased uptake of nutritious food among people living with HIV.
- Advocating for improved uptake of basic services and increased resilience towards markets.
- Mobilize and empower communities to identify their own problems and solutions and the available resources towards addressing the same in an integrated and participatory manner and develop their own Community Action plans.
- Empower communities to identify their own resource persons and train them on participatory community development and other development issues.

June – Aug. 2013: IRDO – IMPACT:

VMMC Survey Data Collector:

- Administering baseline survey tools
- Conducting FGD and KII
- Data cleaning and sorting
- Tabulation and presentation of results

EDUCATION BACKGROUND.

2023: Colaboratioal Institutional Training Initiative (CITI): GCP

2016 – East Africa Vision Institute: Voluntary Counselling and Testing, Training

2013 September Paul Mark Institute- Computer packages

2013 – Basic Accounting - KATC

2003- 2006. Kenya Certificate ofSecondary Education.

1994- 2002. Kenya Certificate of Primary of Education.

SKILL & COMPETENCIES.

- ✓ Customer care and Service
- ✓ Good report writing
- ✓ Team player
- ✓ Good organization and planning skills
- ✓ Interpersonal Skills

REFEREES

1. MR. TOBIAS OUNGA
0723972520
LE SAVANNA COUNTY LODGES & HOTELS
2. MR. ODINDO GRIFFINS
HR MANAGER
KMET
0725017361
3. MR. PETER OCHIENG NYAWADE,
MINISTRY OF PUBLIC WORKS KISUMU
0722495039

