

CALVIN NYAKORA OKEMWA

P.O BOX 101-40204, OGEMBO

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PERSONAL PROFILE

A hardworking, disciplined, and reliable individual with experience in security assistance, retail support, delivery services, and general labor. Able to follow instructions, work under pressure, and maintain safety, cleanliness, and order in the workplace. Physically fit, honest, and committed to teamwork, good customer service, and company rules..

CAREER OBJECTIVE

To utilize my skills, knowledge, and experience to support institutional growth through professionalism, efficiency, and a strong work ethic while continually developing my career and contributing positively to the community.

EDUCATIONAL BACKGROUND

2017 – 2020: Gakero SDA Secondary School – KCSE

2008 – 2016: Nyamiobo SDA Primary School – KCPE

WORK EXPERIENCE

January 2024 – October 2025 Aluminium / Glass / Fabrication works at Zenith Steel

- Assisted in the fabrication, cutting, and assembly of aluminium and glass products.
- Measured and prepared materials according to project specifications.
- Helped install aluminium windows, doors, partitions, and frames on-site.
- Maintained workshop tools, equipment, and materials in good condition.
- Ensured work area was clean, organized, and safe at all times.

January 2023 – December 2023 **Security Assistant at Pevida security company**

- Maintained safety and order within the premises.
- Controlled entry and exit of visitors and staff.
- Conducted routine patrols and reported any suspicious activity.
- Assisted in crowd control during events and busy hours.
- Ensured company rules and security procedures were followed.

July 2022 – January 2023 Worker at Ogembo Warehouse

- Loaded, offloaded, and arranged goods in the warehouse.
- Packed and labeled items for dispatch.
- Maintained cleanliness and safety of the work area.
- Followed instructions from supervisors accurately.

- Worked as part of a team to meet daily targets.

November 2021 – June 2022 Bodaboda Rider at Ogembo

- Assisted the driver in loading and unloading goods.
- Ensured safe handling of products during transportation.
- Helped with route guidance and delivery confirmations.
- Maintained cleanliness of the vehicle.
- Supported timely and accurate deliveries.

ACHIEVEMENTS

- Participated in secondary school leadership as School Chair up to national levels.
- Engaged in school and community cultural, sports, and talent activities.
- Took part in several school development and environmental programs.

SKILLS

- Computer Packages (MS Word, Excel, PowerPoint)
- Leadership & Teamwork
- Report Writing
- Communication & Interpersonal Skills
- Community Mobilization
- Problem-Solving Skills

REFEREES

1. Caleb Bichang'a Nyakora
Pastor- Jubilee Pentecostal Church
Tel: 0790702440
2. Wesley Oigo
Teacher – Gakero SDA Secondary School
Tel: 0792391315