

## SINCLAIR ONYANGO OUMA

P.O Box Private Bag-40100, Kisumu

Tel: +(254)- 791-589-725, [Email: sinclairsinclaironyango@gmail.com](mailto:sinclairsinclaironyango@gmail.com)

### CAREER OBJECTIVE

To obtain an entry-level position in a reputable organization where I can apply my growing skills, gain valuable hands-on experience, and learn from experienced professionals. I am committed to continuous growth, hard work, and contributing positively to the team by supporting daily operations, maintaining high standards, and delivering reliable results.

### EDUCATION

- **Kenya Certificate of Secondary Education** – Joel Omino Mixed Secondary school ; 2018 to 2021
- **Kenya Certificate of Primary Education** - Joel Omino Primary school ; 2010 to 2017

### KEY SKILLS AND COMPETENCIES ACQUIRED

- **Customer service:** actively engaging with clients by gaining a strong knowledge and understand clients' brand and products and ensuring their satisfaction is guaranteed.
- **Communication Skills:** Capability to relate well with employees and clients who need help with navigating their each person has their own level of competency.
- **Learning agility:** Ability to quickly learn from others and teach myself of task and updates.

### WORK HISTORY

**Charles Chips : Sep 2021 to Date**

**Position:** Shop attendant

#### Duties and Responsibilities

- Welcoming and serving customers politely and taking their orders accurately.
- Preparing and frying potatoes according to the shop's standards (correct timing, oil temperature, and portion size).
- Packing and presenting fries neatly for customers (plates, takeaway packs, or delivery orders).
- Handling cash and mobile money payments safely and giving correct change.
- Maintaining cleanliness of the counter, working area, utensils, and frying equipment.
- Offering good customer service that encourages repeat buyers and a friendly shop atmosphere.
- Supporting other staff in busy hours to ensure fast service.

### REFEREES

**Mr. GEORGE OMUNE**

CPA Accountant -NEMA

Tel: +254 722334981

**Mr. Julius Odhiambo Okongo**

Teacher-Kenya School of Administration

Tel: +254 707479045