

# BILLY OCHIENG OWIYO

## PROFESSIONAL JANITOR AND ASPIRING AUTOMOTIVE MECHANIC

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<b>CAREER SUMMARY</b>	A detail-oriented and adaptable professional with experience in janitorial services and a growing interest in automotive mechanics. Demonstrates strong work ethic, excellent communication skills, and the ability to work effectively in diverse environments. Holds multiple certifications in driving and first aid, showcasing a commitment to continuous learning and professional development.
<b>CORE PROFESSIONAL SKILLS</b>	<ul style="list-style-type: none"><li>• Janitorial Services</li><li>• Customer Service</li><li>• Time Management</li><li>• Team Collaboration</li><li>• First Aid</li><li>• Defensive Driving</li><li>• Adaptability</li><li>• Problem Solving</li><li>• Communication Skills</li></ul>
<b>WORK EXPERIENCE</b>	
<b>AUTOMOTIVE MECHANICS</b> Self-employed   September 2024 - Present	<ul style="list-style-type: none"><li>• Developing skills in automotive mechanics services</li><li>• Gaining hands-on experience with vehicle maintenance and repair</li></ul>
<b>JANITOR</b>  Kenya Pipeline Company (under Liga Holding Company)   April 2024 - June 2024	<ul style="list-style-type: none"><li>• Maintained cleanliness and hygiene standards in assigned areas</li><li>• Collaborated with team members to ensure efficient completion of tasks</li></ul>
<b>JANITOR</b>	<ul style="list-style-type: none"><li>• Ensured cleanliness and orderliness of IEBC facilities</li></ul>

Independent Electoral and Boundaries Commission (IEBC) (under Liga Holding Company)   July 2022 - March 2024	<ul style="list-style-type: none"> <li>Adhered to safety protocols and maintained a secure environment</li> </ul>
<b>JANITOR</b>  National Drought Management Authority (NDMA) (under Liga Holding Company)   April 2022 - June 2022	<ul style="list-style-type: none"> <li>Performed cleaning duties at Lonrho House</li> <li>Maintained a clean and organized workspace for NDMA staff</li> </ul>
<b>CLEANING SERVICE STAFF</b>  Commission of Revenue Allocation (CRA) (under Liga Holding Company)   January 2022 - March 2022	<ul style="list-style-type: none"> <li>Provided cleaning services at 14-Riverside office complex</li> <li>Ensured a hygienic and presentable environment for CRA operations</li> </ul>
<b>SHOP ASSISTANT</b>  Various Retail Establishments   December 2020 - August 2021	<ul style="list-style-type: none"> <li>Processed customer payments and provided shopping advice</li> <li>Performed periodic price audits and maintained store organization</li> </ul>
<b>CASUAL WORKER</b>  Market Power International Limited   January 2020 - September 2020	<ul style="list-style-type: none"> <li>Assisted in packaging of branded products</li> <li>Supported load carrying and product cutting operations</li> </ul>
<b>EDUCATIONAL BACKGROUND</b>	<ul style="list-style-type: none"> <li><b>Kenya Certificate of Secondary Education</b>   2015 - 2019 Attained Grade D+</li> <li><b>Kenya Certificate of Primary Education</b>   2005 - 2014 Attained 301 Marks</li> </ul>
<b>PROFESSIONAL DEVELOPMENT</b>	<ul style="list-style-type: none"> <li>Defensive Driving Course, Kenya Institute of Highways and Building Technology   July - August 2024</li> </ul>

	<ul style="list-style-type: none"> <li>• First Aid at Work Training, St. John Ambulance Kenya   March 2024</li> <li>• Driver Suitability Test, Ministry of Transport &amp; Infrastructure   April 2024</li> <li>• Company Computer Course, Certificate of Merit   August - November 2022</li> <li>• Driving Course, Seniors Course Driving School   May 2022</li> <li>• Online Courses, IBM Digital   September 2021 - Present</li> </ul>
<b>PERSONAL ATTRIBUTES</b>	<ul style="list-style-type: none"> <li>• Flexible work schedule including night and day shifts</li> <li>• Strong interpersonal skills and ability to build trusting relationships</li> <li>• Excellent communication skills in English and Kiswahili</li> <li>• Enthusiastic learner with a passion for the automotive industry</li> </ul>
<b>HOBBIES</b>	<ul style="list-style-type: none"> <li>• Writing</li> <li>• Travelling</li> <li>• Socializing</li> <li>• Teamwork</li> <li>• Reading</li> </ul>
<b>REFEREES</b>	<p>1. <b><u>Mirriam Muirami</u></b></p> <p><b>HR Manager</b></p> <p><b>Kenya Pipeline Company (under Liga Holding Company)</b></p> <p><b>Phone No: 0722202321</b></p> <p>2. <b><u>Margaret Ndiema</u></b></p> <p><b>Shop Owner</b></p> <p><b>Various Retail Establishments</b></p> <p><b>Phone No: 0722782774</b></p>

	<p><b>3. <u>Josphine Kemunto</u></b></p> <p><b>Assistant Manager,</b></p> <p><b>Liga Holding Company</b></p> <p><b>Phone No: 0726202309</b></p>
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