



# Tikvah Kimani

## Driver

### Contact

✉️ kim.tikvah@gmail.com

📞 +254-759-868-423

📍 20117 Naivasha, Nakuru City

### Education

High School Certificate

**Nyonjoro Secondary School**

2010 - 2014

Drivers License Category

B,C1,C

**AA Driving School**

2015

### Skills

- Cargo handling
- Team collaboration
- Physical endurance
- Time management
- Safety compliance
- Punctuality
- Record Keeping
- Customer Service
- Problem-Solving
- Adaptability
- Attention to Detail

### Language

English

Kiswahili

### About Me

Professional and courteous driver with a strong track record of safe, efficient, and discreet transportation services. Experienced in navigating high-profile environments with integrity and attention to detail. Adept at maintaining vehicles to the highest standards and ensuring a smooth, comfortable experience for passengers. Eager to contribute to the company's commitment to excellence and hospitality.

### Work Experience

Aug 2016 - June 2022

Sufra Stationers and Printers

Driver & Logistics

Assistant

- Loaded, secured, and transported cargo efficiently across regional routes
- Performed manual loading/unloading of heavy goods and supplies
- Maintained trip logs, fuel usage, and delivery records with attention to detail
- Conducted regular vehicle inspections and assisted in minor maintenance
- Adapted to time-sensitive delivery schedules and dynamic traffic conditions
- Collaborated with teams to ensure timely dispatch and receipt of goods

Sept 2022 - Feb 2024

Happy Place Bookshop and Stationers

Stock & Logistics Coordinator

- Oversaw incoming and outgoing deliveries, verifying inventory and stock accuracy
- Supported manual handling and stocking of merchandise
- Maintained organized stockrooms for quick access during peak periods
- Responded to customer and vendor inquiries and assisted in logistical problem-solving
- Ensured safety and cleanliness of loading areas