

# JACLINE WAMBUI



## OBJECTIVE

I am seeking a challenging position where my current qualification, ability and work /experience would be an asset to the organization. The job should offer an opportunity for personal growth through hard work acquisition of skills and job enrichment

## CONTACT

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Nairobi

## SKILLS

- Time management
- Resourceful and able to meet deadlines
- Team management & leadership
- Fast learner
- Physical stamina and endurance

## LANGUAGES

- English
- Kiswahili

## REFEREES

THE CONCORD HOTEL

HUMAN RESOURCE

TEL: +254777040926

ZACKARY ANJERE

MANAGER AGAKHAN SPORT CLUB

TEL +254722267106

## WORK EXPERIENCE

### CONCORD HOTEL AND SUITES 2023\_2024

#### Waitress

- Delivering food from the kitchen to the guests
- Ensuring the food order is made correctly by kitchen staff and looks presentable for guests
- Following health code standards with regards to the handling of food
- Performing shift duties like delivering racks of cups to the service station, rolling silverware, pre-bussing tables, wiping tables and removing debris and more

### COFFEE 254 2020\_2021

#### Barista

- Preparing and serving hot and cold beverages, such as coffee, espresso drinks, blended coffees and teas
- Preparing and serving food items such as soups, sandwiches and pastries
- Operating coffee equipment, including espresso machines, grinders and brewers

#### CLEANER

- Emptying trash cans.
- Washing and drying windows.
- Liaising with the line manager to ensure that you have sufficient cleaning products at all times.
- Reporting any breakages that occur during the cleaning process.

## EDUCATION

### 2025 FEB -2025 APRIL

#### Blessing Institute of Professional Studies

Certificate in Information Technology

### 2015FEB-2016 JULY LIZAYA RAINING INSTITUTE -

Diploma in massage therapy

### 2010-2013 Kamandura Girls High school

Kenya Certificate of Secondary Education

### 2002-2009 Kangemi Primary School

Kenya Certificate of Primary Education