

# CARRICULUM VITAE

## PERSONAL INFORMATION

Name : Mary Nyaguthie kahoro

Gender : Female

Date of birth : 22nd February 2002

Religion : Christianity

Marital status : single

Nationality : Kenyan

ID Number : [40359260](#)

Email :

[Kahoromary66@gmail.com](mailto:Kahoromary66@gmail.com)

Phone number : [0719684780](#)

Languages : English and Kiswahili

## PERSONAL PROFILE

Professional, academic and occupational experience has engendered confidence in me. This has been complimented by relevant skills and a willing heart to keep

learning from the ever-changing job environment and diversified by gifted people around me everyday.

## PERSONAL ATTRIBUTES

- Understanding
- Caring
- Goal-oriented team player

## EDUCATIONAL BACKGROUND

2024-2026 : Nakuru vacational training college

Course : Food and beverage

2017-2020: Tumaini House school

Course : Kenya certificate of secondary education (KCSE)

Grade attained : D plain

2009-2016 : Barut primary school

Course : Kenya certificate of primary

education (KCPE)

Grade attained : 240

## WORKING EXPERIENCE

Organization : Chelnet hardware

Duration : 2021 October - 2022 june

Title : Customer attendant

### Duties and responsibilities:

- Giving receipts to customers.
- Receiving cash from the customers.
- Distribute orders to the customers.
- Handle complaints from unhappy customers.

Organization : kings David Hotel

Duration : 2023 February - December  
2023

Title : waitress

## □ Duties and responsibilities

- Serving customers food
- Handling payment from the customers
- Welcoming customers
- Taking orders from customers
- Providing excellent customer service
- Maintaining cleanliness in the hotel

Organization : Mendex shoe store

Duration : January 2024 - August 2024

Title : Shoe Salesperson

## □ Duties and responsibilities

- Greet and assist customers in selecting shoes.
- Provide information on shoe sizes, styles, and prices.

- Ensure fitting rooms are tidy and organized.
- Keep shelves stocked and shoes neatly displayed.

## **PERSONAL STRENGTH**

- Team player and dedicated to work.
- Good communication skills.
- Respect to authority and work ethics.

## **OTHER SKILLS AND TRAINING**

1. Training in guidance and counselling.
2. Training in basic computer.

## **HOBBIES AND INTEREST**

- Socializing and reading articles
- Travelling
- Singing (church choir)

# REFEREES

1. Gladys chebet  
Cashier  
Chelnet hardware  
Tel: +254706908388
2. Mr. Alvin njuguna  
Supervisor  
King's David Hotel  
Tel: +2540102541620
3. Madam Ann soy  
Teacher  
Nakuru vacational training  
college  
Tel: +2540728828032

