

WINNIE WAINAINA

00100, NAIROBI KENYA
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SKILLS

- Strong observation and alertness
- Ability to follow rules and instructions
- Honest, punctual, and dependable
- Customer service
- Basic technology skills
- Good communication skills
- Calm under pressure
- Willing to work day or night shifts
- Team work

PERSONAL SUMMARY

Motivated and reliable individual seeking an entry-level Security Guard position. Eager to learn, follow procedures, and contribute to a safe and secure environment.

EXPERIENCE

SECURITY GUARD | 03/2025 to Current Supersmart - Thika, Nairobi Province, Kenya

- Maintained a safe environment for staff and visitors through proactive surveillance and communication.
- Checked identification of persons entering and exiting facility to eliminate unauthorized visitors.
- Responded quickly to incidents and assessed active situations for security concerns.
- Remained calm, assertive, and mindful to think critically and problem solve during stressful situations.
- Monitored CCTV cameras and alarm systems for security breaches.
- Wrote detailed reports of all security breaches and investigations.

EDUCATION

THE MERU NATIONAL POLYTECHNIC - MERU, KENYA | Associate of Applied Science 01/2023

MOLO HIGHWAY SECONDARY SCHOOL - NAKURU, KENYA | High School Diploma 01/2020

ADDITIONAL INFORMATION

- Able to stand or patrol for long periods
- Physically fit and disciplined
- Professional appearance
- Alertness and attention to detail

LANGUAGES

English:

Intermediate (B1)