

MUSA KINUTHIA

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PROFESSIONAL SUMMARY

Results-driven technology and business professional with a rare blend of ICT engineering, data analytics, financial accounts, and systems administration experience across public and private sectors. Proven track record of delivering enterprise-grade IT infrastructure, data-driven insights, and revenue supporting systems for high impact organizations including government agencies, corporates, and fast-growing SMEs. Adept at operating at the intersection of technology, finance, and strategy, making me highly suitable for senior technical, analytical, or management-track roles within banking, consulting, telecoms, fintech, and multinational environments. Known for strong stakeholder engagement, execution under pressure, and the ability to translate complex technical concepts into business value.

EDUCATION

Karatina University	2025
<i>Bachelor of Science in Applied Statistics with Computing</i>	
St. Francis Secondary School- Lare	2019
<i>Kenya Certificate of Secondary Education (KCSE)</i>	

Professional Qualifications/Training

CISA	Certified Information Systems Auditor	2024
AZ-400	Microsoft Azure (Ongoing)	
AZ-900	Microsoft Azure Fundamentals	2024
CCNA	Cisco Certified Network Associate	2024

AREAS OF EXPERTISE/ CORE SKILLS

- Enterprise IT Infrastructure & Systems Administration
- Data Analytics, Business Intelligence & Visualization
- Financial Analysis, Accounting & Audit Support
- Cybersecurity, Risk & Compliance Awareness
- Networking (LAN/WAN, Wireless & P2P)
- CRM, ERP & Automation Tools (Zoho, Odoo, Salesforce)
- Pre-Sales Engineering & Solution Design
- Tendering, Proposal Writing & Technical Documentation
- Stakeholder Engagement & Client Relationship Management
- Project Coordination & SOP Development

PROFESSIONAL EXPERIENCE

NewEdge Solutions Ltd

2025 Jan – May 2025

Sales/ ICT Engineer and IT Admin

- Deliver end-to-end enterprise ICT solutions including servers, networking, radio communication systems, CCTV, and security infrastructure across multiple industries. Lead server architecture design, deployment, and maintenance, ensuring high availability, data security, and business continuity for key clients including *Tundra Holdings*.
- Conduct technical site assessments, develop proposals, and support contract execution in collaboration with sales teams.
- Oversaw mission critical radio systems at Lewa Conservancy (Pimbi), maintaining uninterrupted operations in remote environments.
- Developed SOPs for server maintenance and documentation, improving operational efficiency and service consistency.
- Successfully executed complex deployments within tight deadlines, minimizing downtime and operational risk.

Winsol LTD

2024 Nov ~ May 2025

IT Specialist (Contract)

- Deployed and maintained secure server environments for high-profile clients including Kenya Airports Authority (KAA).
- Supported enterprise networking, structured cabling, wireless links, and ICT equipment deployment.
- Led email marketing and CRM automation initiatives using Zoho, HubSpot, Salesforce, Odoo, and Zapier.
- Conducted technical surveys, system design, and proposal preparation for large-scale ICT projects.
- Achieved 100% SLA compliance and reduced system failures by over 30% through proactive monitoring and preventive maintenance.

Epinician LTD

2024 Aug ~ 2025 April

ICT Engineer

- Played a hybrid role across ICT engineering, sales support, and tender management.
- Prepared and managed ICT tenders for public and private sector clients, ensuring compliance and accuracy.
- Delivered server installations, post-implementation support, and vendor coordination.
- Supported marketing initiatives and supplier engagement, contributing to successful project delivery and revenue growth.

Sarabi Savanna Safaris

2024 Apr – Aug 2024

Senior Data Analyst/ICT specialist

- Conducted business and marketing data analysis to support strategic decision-making.
- Developed dashboards, reports, and visual insights to guide operational adjustments.
- Supported internal audits, data governance, and system setup during the company's formative stage.
- Contributed to website content, digital systems, and early business development initiatives.

Nairobi City County Government(NCCG)

2023 May ~ 2023 October

Revenue Officer

- Supported revenue collection, reconciliation, and internal audit processes.
- Advised taxpayers on compliance and resolved payment issues.
- Managed administrative reporting, case files, and secure data uploads.
- Assisted in IT incident tracking and service delivery support for end users.

ADDITIONAL ENGAGEMENTS

- Jemspark Ltd (*ICT Specialist*) | 2025 March ~ Present
- Jemspark Ltd (*Contract Accountant*) | 2025 March – Present
- Paper Treasures (*ICT Specialist*) | 2024 Aug ~ 2025 Apr
- Klass Travel (*Senior ICT Specialist*) | 2024 Oct ~ 2025 Nov
- SAFRA School of Data Science (*Recruitment Consultant and Event organizer-KARU*) / 2022 Jan ~ 2023 March

APPLIED RESEARCH IN PROGRESS

• Financial Modelling & Data Analytics for Executive Decision-Making

Applied research on integrating accounting models with analytics to enhance forecasting accuracy, capital allocation, and strategic decision-making.

• Data-Driven Cybersecurity & Risk Intelligence

Research on leveraging advanced analytics for threat detection, risk mitigation, and enterprise cybersecurity strategy.

• Business Intelligence Tools for SME Performance Optimization

Comparative analysis of leading BI platforms to improve operational efficiency, reporting accuracy, and management visibility.

• Emerging Technologies in Financial Accounting

Ongoing study on the impact of AI, blockchain, and automation on modern accounting systems, financial controls, and audit readiness.

CONSULTANCY WORK DONE FOR ORGANIZATIONS

- Business Intelligence & Data Analytics Consultant - *Jemspark Ltd* (2025)
- Financial Modelling & Data Strategy Consultant - *Klass Travel* (2025)

REFEREES

Available on Request.