

## **Career Profile**

- Holds a university degree in Accounting with over 10 year work experience as an accountant in various companies.
- Possesses a strong understanding of business processes and risk management and is enthusiastic about working individually and as part of a team.
- Excellent written and oral communicator with advanced problem-solving and project management skills.

## **Skills and Competencies**

- **Financial analysis**
- **Budgeting**
- **Book keeping**
- **Internal control**
- **Problem solving**
- **Adaptability**
- **Communication**
- **Ethical judgment**
- **Resilience**

## **Education**

<b>CPA Section 6 (Finalist)</b>	Kings Accountancy College	2015
<b>BCom (Accounting)</b>	The University of Eastern Africa, Baraton	2010

## **Work Experience**

<b>Accountant</b>	<b>ACIB PARTNERS</b>	<b>2024 - 2025</b>
<b>Role:</b> Financial Analysis; tax planning; statutory deductions; Audits; customer analysis; Data Analysis; Financial Planning; Due Diligence Support; filling tax returns.		
<b>Audit Assistant</b>	<b>Bore Associates</b>	<b>2021 - 2023</b>
<b>Role:</b> Financial Analysis; Data Analysis; Reporting; Audits; Customer Data Analysis.		
<b>Accountant/ Credit Controller</b>	<b>Cedar Clinical Associates Ltd</b>	<b>2015 - 2020</b>
<b>Role:</b> Financial Reporting; Accounting; Cash Management; Account Reconciliation; Budgeting; Tax Management; Fixed Asset Management; Banking; Credit Assessment; Credit and Debt Management; Client Relations; and Records Management.		

## **Achievements:**

- Prepared monthly financial statements of the company with an annual turnover of Kshs.40 Million.
- Developed and supervised an accounting team of 4 members.

**Accountant** **Veecam Management Ltd** **2014 - 2014**  
**Role:** Audit Reporting; Financial Reporting; Accounting; Bank and Mobile Money Reconciliation; VAT Returns; Payroll Administration; Inventory and Capital Management; and Records Management.

**Achievements:**

- Integrated internet banking which improved internal transaction controls.
- Reduced the company's debt by 50% by proactively following up with debtors.
- Automated payroll.
- Improved supplier relations, by reducing payment time to 30 days.

**Management Accountant** **Vision Fund Kenya** **2012**  
- 2013

**Role:** Financial Reporting and Analysis; External Auditor Management; Bank Reconciliation; Loan Approval; Budgeting; Cash Management; and Accounting.

**Achievements:**

- Oversaw a budget of KES 10 million (approximately EUR 70K) and managed a team of 10.
- Processed and approved loans of KES 50 million (approximately EUR 349K) to MSMEs.

## Referees

**Miss. Beverline Kiprop** |Accountant|Cedar Clinical Associates Ltd |+254 726 497 874|  
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