

## **CURRICULUM VITAE**

### **PERSONAL DETAILS**

NAME : REGINA WANGARI MACHARIA  
D.O B : 13<sup>TH</sup> MAY 1988  
GENDER : FEMALE  
MARITAL STATUS : MARRIED  
CELL : 0725699195  
NATIONALITY : KENYAN  
RELIGION : CHRISTIAN  
ADDRESS : 231, 10100 NYERI  
EMAIL ADDRESS : wangariregina2@gmail.com  
LANGUAGES : ENGLISH KISWAHILI & KIKUYU

### **CAREER OBJECTIVE**

It is my goal to deliver my duties with highest level of integrity and honesty using my skills and experience. To work in a challenging environment that enables me to apply skills talent and other inherent abilities.

### **EDUCATION BACKGROUND**

2019-2021: Aguthi High School  
Kenya Certificate of Secondary Education  
  
2011-2018: Riamukurwe Primary School  
Kenya Certificate of Primary Education

### **PROFESSIONAL BACKGROUND**

2006-2008: Nyeri Technical Training Institute  
Computerized Secretarial  
  
Jan 2006-March 2006: SDL Computer  
Packages in computer

## **WORK EXPERIENCE**

Jan. 2008 – Aug.2010: Gil Domestic Bureau  
Worked as a secretary

Sept. 2010 – march 2011: Jason Cyber  
Worked as a Computer attendant

April 2011 to date: Nyeri Pride computers  
Worked as a Secretary and cashier

## **HOBBIES**

- Travelling
- Cooking
- Hiking
- Writing poetry and listening to poems

## **REFEREES**

1. Bernard Gitahi  
Manager Jason Cyber  
Cell:0721400886
2. Francis Mathenge Guandaru  
Manager Nyeri Pride Computers  
Cell: 0726608542
3. Mary Wanjiku  
Supervisor  
Nyeri Pride Computers  
Cell: 0724771495