

CURRICULUM VITAE

PERSONAL DETAILS

NAME : REGINA WANGARI MACHARIA
D.O B : 13TH MAY 1988
GENDER : FEMALE
MARITAL STATUS : MARRIED
CELL : 0725699195
NATIONALITY : KENYAN
RELIGION : CHRISTIAN
ADDRESS : 231, 10100 NYERI
EMAIL ADDRESS : wangarireginah2@gmail.com
LANGUAGES : ENGLISH KISWAHILI & KIKUYU

CAREER OBJECTIVE

It is my goal to deliver my duties with highest level of integrity and honesty using my skills and experience. To work in a challenging environment that enables me to apply skills talent and other inherent abilities.

EDUCATION BACKGROUND

2019-2021: Aguthi High School
Kenya Certificate of Secondary Education

2011-2018: Riamukurwe Primary School
Kenya Certificate of Primary Education

PROFESSIONAL BACKGROUND

2006-2008: Nyeri Technical Training Institute
Computerized Secretarial

Jan 2006-March 2006: SDL Computer
Packages in computer

WORK EXPERIENCE

Jan. 2008 – Aug.2010: Gil Domestic Bureau
Worked as a secretary

Sept. 2010 – march 2011: Jason Cyber
Wotked as a Computer attendant

April 2011 to date: Nyeri Pride computers
Worked as a Secretary and cashier

HOBBIES

- Travelling
- Cooking
- Hiking
- Writing poetry and listening to poems

REFEREES

1. Bernard Gitahi
Manager Jason Cyber
Cell:0721400886
2. Francis Mathenge Guandaru
Manager Nyeri Pride Computers
Cell: 0726608542
3. Mary Wanjiku
Supervisor
Nyeri Pride Computers
Cell: 0724771495