

# CURRICULUM VITAE

## **PERSONAL DETAILS**

Name : Caleb Kipkirui Rotich  
Gender : Male  
Marital Status : Single  
Religion : Christian  
Tel No : 0715638114  
Nationality : Kenyan  
ID NO : 34337939  
Email : [calebrotich959@gmail.com](mailto:calebrotich959@gmail.com)

## **PERSONAL PROFILE**

A self-motivated person with an initiative to work towards the achievement of the self-target, time manager, multi- task team player committed to results and able to work under minimum supervision.

## **CAREER OBJECTIVES**

- ❖ To provide quality professional service guided by the values of professionalism, efficiency and team work.
- ❖ To be part of bust, highly challenging and competitive organization, where team work is emphasized for individual and corporate development

## **EDUCATION BACKGROUND**

**Year : 30<sup>th</sup> Sep 2019 – 7 Dec 2020**  
Institution : East Africa Institute of Certified studies college  
Course : Certificate in web design and development

**Year : January 2016 – March 2016**  
Institution : Betcom Computer College  
Course : Certificate in Computer Application

**Year : January 2012 – November 2015**  
Institution : Kamureito High School  
Course : K.C.S.E

**Year : January – 2004 – November 2011**

**Institution : Kameswon Primary School**

**Course : K.C.P.E**

### **WORKING EXPERIENCE**

**Year : 2021 to date**

**Company : Self employed**

**Position : Sales**

#### **Duties and responsibilities**

- ❖ Monitoring customer demand, sales good produced and/or services delivered.
- ❖ Identifying and Implementing communication strategies, such as advertising campaigns to attract customers.
- ❖ Deciding on pricing and special deals for goods and services.
- ❖ Analyzed customer feedback and monitoring customer satisfaction.

#### **Computer and language skills**

- ❖ Computer literature with excellent knowledge of Microsoft office with great familiarity of using the internet, Javascript, statistical packages web design and Development level I, using HTML, use of SPSS
- ❖ Fluent in both written and spoken English as well as Swahili.

### **HOBBIES**

- ❖ Making friends
- ❖ Travelling
- ❖ Listening to music
- ❖ Sports

### **REFEREES**

**MR. WESLY RONO**

**Air flight Operation Control**

Tel No: +254722867456

**MR. JOSEPH SEREM**

**Prison Department**

Tel No: +254714964587

**MR. KIPYEGON ROTICH**

Tel no: +254713344430