

CURRICULUM VITAE

Name : AMBROSE ATANDI
Date of Birth : 27/10/1995
Gender : Male
Languages : English/Kiswahili
Nationality : Kenyan
Marital status : Married
Religion : Christian
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CAREER OBJECTIVE

- To encourage team work
- To encourage quality at work
- To continually develop and improve skills

EDUCATION BACKGROUND

Jan – March 2015 - BORISOM INSTITUTE
Attained - Computer Studies Certificate

July – August 2015 - TOP GEAR DIVING SCHOOL
Attained - Driving License

Jan 2010 – Nov 2014 - BOROR SECONDARY SCHOOL
Attained - K.C.S.E Certificate

2002 - 2010 - ST. JAMES PRIMARY SCHOOL
Attained - K.C.P.E Certificate.

WORK EXPERIENCE

2022 Jan - March 2025 - Driver at Coolmax Auto Tech LTD

Responsibilities:

- Providing excellent customer service when interacting with clients or passengers.
- Assisting passengers with luggage or other needs.
- Maintaining a professional and courteous demeanor.
- Communicating effectively with dispatchers or other relevant personnel.
- Performing regular vehicle inspections and maintenance checks.
- Ensuring the vehicle is clean, presentable, and well-maintained.
- Refueling the vehicle and ensuring it's ready for use.
- Arranging for vehicle repairs when needed.
- Arriving at destinations on schedule.
- Planning and optimizing routes, considering factors like traffic and potential delays.

2016 – 2018 - BANTA PUB/RESTAURANT

Position

Waiter

Responsibilities

- Greeted guests in a friendly and professional manner, providing menus and information on daily specials.
- Took accurate food and beverage orders and communicated them clearly to kitchen and bar staff.
- Delivered meals promptly, ensuring accuracy, presentation, and guest satisfaction.

PERSONAL ATTRIBUTES

- Flexible to changing environment
- Result oriented
- Self-motivated to work and learn new things
- Honest and Loyal

SKILLS

- Proficient in Microsoft office publications
- Knowledgeable in social media platforms and problem solving
- Work as a team.

HOBBIES

- Travelling
- Sports
- Photography

REFEREES

1. KEVIN MURAGE
BUSINESSMAN TEL:
0798036795

2. ANTHONY NJOROGI
GENERAL MANAGER
COOLMAX AUTO TECH
0711950748

