


KELVIN GITAU MAINA

HELPER

PERSONAL DETAILS

 **Phone:** +254 795571439

 **Email:** kelvingitaumaina@gmail.com

 **Gender:** Male

 **Nationality:** Kenyan

Passport No: BK163473

PROFILE

A strong, reliable, and hardworking helper with a solid educational foundation and a willingness to learn and contribute in fast-paced environments. Possesses excellent physical stamina, teamwork abilities, and adaptability to various tasks. Demonstrates reliability, attention to safety protocols, and a strong work ethic. Capable of lifting heavy objects, following instructions precisely, and supporting operational efficiency through diligent effort.

WORK EXPERIENCE

Helper | Warehouse Assistant

2023 – 2024

- Assisted in loading and unloading heavy goods and materials from trucks and containers
 - Organized and stored items in designated warehouse areas to ensure easy access and efficiency
 - Operated hand trucks and other equipment to move heavy items safely
 - Maintained cleanliness and order in work areas, following safety and hygiene protocols
 - Supported team members with various tasks to ensure timely completion of projects
 - Provided assistance in inventory management and stock arrangement
-

General Laborer | Construction Site Helper

2022 – 2023

- Carried and lifted construction materials such as bricks, cement, and tools
- Assisted skilled workers with preparations and clean-up at job sites
- Ensured all equipment and materials were stored properly after use
- Followed safety guidelines to prevent accidents and injuries
- Demonstrated ability to multi-task and adapt to changing priorities

ACHIEVEMENTS

- Recognized for reliability and physical stamina in handling heavy items.
- Improved workshop efficiency by organizing tools and materials.
- Maintained a perfect safety record with no incidents or injuries.
- Received positive feedback for teamwork and communication skills.
- Successfully supported high-volume tasks during peak periods.

SKILLS

- ✓ Heavy Lifting and Manual Handling
 - ✓ Teamwork and Collaboration
 - ✓ Time Management and Multitasking
 - ✓ Safety and Hygiene Protocols
 - ✓ Basic Tool Operation and Maintenance
 - ✓ Inventory Support and Organization
 - ✓ Adaptability in Fast-Paced Environments
-

EDUCATION

St. Dominic Secondary

School | *2014 – 2017*

Kenya Certificate of Secondary
Education (KCSE)

Ikuma Primary School | *2006 –
2013*

Kenya Certificate of Primary
Education (KCPE)

ADDITIONAL INFORMATION

- **Physical Ability:** Excellent strength and stamina for lifting and moving heavy objects.
- **Availability:** Flexible for shift work, including nights, weekends, and holidays.
- **Technical Skills:** Basic knowledge of tools and equipment; welding skills.
- **Interests:** Traveling, socializing, teamwork activities.

LANGUAGES

- English (Fluent)
- Kiswahili (Fluent)
- Arabic (Basic)

REFEREES

Available upon request.

NATIONAL POLICE SERVICE



DIRECTORATE OF CRIMINAL INVESTIGATIONS

DIRECTORATE OF CRIMINAL INVESTIGATIONS HEADQUARTERS
P.O.Box 30036-00100 GPO
NAIROBI, KENYA

Ref. No. **PCC-67TK8B5W**Date. **18 August 2022****POLICE CLEARANCE CERTIFICATE**

I hereby certify that the fingerprints recorded from

KELVIN GITAU MAINA

*holder of ID No. **38161836** have been searched in Criminal Records Office's database with/without previous record. The validity of the information on this certificate is as of the date of issue.*

REMARKS IN CASE OF PREVIOUS RECORD**OFFENCE(S): NIL****RESULTS OF TRIAL: NIL****DATE: NIL**

This Certificate has been issued without any alteration or any erasure

(P.M. Onyango)

***For: Director, Directorate of Criminal Investigations
(P.T.O)***

NOTE: This is a computer generated certificate, to verify the authenticity of this document, send DCI to 21546
Then Dial *512# and select "Police Clearance"

The Kenya National Examinations Council



KENYA CERTIFICATE OF SECONDARY EDUCATION

This is to certify that the candidate named below sat for the Kenya Certificate of Secondary Education examination in the subjects shown and attained the grades indicated.



11212135/016



NAME: MAINA KELVIN GITAU
IKUMA SECONDARY SCHOOL
M11 11212135/016

SUBJECT	GRADE
101 ENGLISH	C- (MINUS)
102 KISWAHILI	D (PLAIN)
121 MATHEMATICS	E (STANDARD)
231 BIOLOGY	D- (MINUS)
233 CHEMISTRY	D- (MINUS)
311 HISTORY AND GOVERNMENT	D (PLAIN)
313 CHRISTIAN RELIGIOUS EDUCATION	D (PLAIN)
443 AGRICULTURE	D- (MINUS)

SUBJECTS NAMED EIGHT MEAN GRADE D (PLAIN)
EXAMINATIONS OF YEAR 2018
PRINTED: 190806:154601



[Signature]

Chief Executive Officer
Kenya National Examinations Council



[Signature]

Chairman
Kenya National Examinations Council

This is a secure document printed using special paper and inks.
Please hold it up to the UV light to verify that the word BARAZA LA MITHANI and the "AUTHENTIC" embedded thread can be seen through the paper.
Not valid without a hologram.

(See overleaf for conditions of issue)

KCSE / 18 3268362

