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GEORGE OUMA ONG'INJO

PROFILE Trustworthy worker with over eight years of practical experience and dedicated work ethic in different sectors. Self-motivated to consistently provide first-class results in line with stringent targets and deadlines.

WORK EXPERIENCE

CASUALS JOBS, BONDO, KENYA

Jan 2025 to date

- Not formally employed.
- Undertaking casual jobs in the building construction environment.

CHAINMAN, HIRACON LIMITED, MERU COUNTY

Jul 2024 to Dec 2024

I worked as a Chainman at the upgrading to bitumen standards of C91 – Maua Annex Road, a KURA project in Meru County.

- Assisted in survey works such as levelling, heighting, topo, staking and setting out.
- Collaborated with team members to achieve target results.

CHAINMAN, KERRA, MERU REGION

May 2022 to Mar 2024

Attached as a chainman in the Upgrading to Bitumen Standards of Kangeta - Laare Road Project where I performed the following duties and responsibilities;

- Assisted in survey works such as levelling, heighting, topo, staking and setting out.
- Assisted in the maintenance of survey equipment for civil engineering road works.
- Collaborated with other team members to achieve target results.

LABORATORY ATTENDANT, KERRA, MERU REGION

Jan 2020 to Dec 2022

I was engaged as a laboratory attendant in the Upgrading to bitumen standards of Laare - Ndumuru Road project where I performed the following duties and responsibilities;

- Assist in collecting, registering, drilling cores and analyzing sample in the lab.
- Assist in carrying out field tests on road works;
- Assist in undertaking analytical and/or diagnostic work on soil materials, concrete, water and bitumen samples;
- Assist in maintaining of laboratory equipment for scientific and civil engineering work.
- Collaborated with other team members to achieve target results.

OFFICE ASSISTANT, KERRA, MERU REGION

Jun 2018 to Dec 2019

Attached in the Upgrading of Laare – Ndumuru Road project where I performed the following duties and responsibilities;

- Managed the receptionist area, greeting and visitors and responding to in-person enquiries;
- Created filing systems for contracts, records and reports;
- Monitored office supplies and reordered stock as necessary, preventing any shortages that could disrupt work flow;
- Maintained filing systems both electronically and on paper, ensuring easy access to important documents;
- Supported office operations by taking ad-hoc clerical duties;
- Supported the project team with administrative tasks, enabling them to meet critical deadlines.

HOTEL WAITER AND CHEF, SHEKINNA INN, LAARE, MERU COUNTY

Jan 2018 to May 2018

Served first as a waiter and then an assistant chef where I performed the following duties and responsibilities;

- Served meals and drinks with professionalism and care, ensuring timely delivery to maintain high standards of service;
- Greeted new customers and offered immediate seating assistance;
- Maintained cleanliness and organization in dining, service and kitchen areas, adhering to health and safety regulations;
- Maintained extensive knowledge of food, drinks and menus to answer customer queries;
- Prepared meals to standards and flavors to ensure customer satisfaction.

SECURITY OFFICER, KITENGELA, NAIROBI

Jun – Dec 2014

Served as a security officer to a shop in Kitengela area of Nairobi where I ensured the safety of the shop at all times and assisted and directed customers to the right shelves..

EDUCATION

A-LEVELS, MAUA DAY SECONDARY SCHOOL, MAUA, MERU, KCSE

Between 2016 to 2017, I went back to school, studied and sat for my KCSE.

GOT AGULU SECONDARY SCHOOL, BONDOD

Between 2011 to 2013, undertook secondary education but dropped out due to lack of school fees.

ULOWA PRIMARY SCHOOL, BONDOD

Between 1998 to 2010, undertook primary education and sat for my KCPE Certificate.

SKILLS

- Team collaboration.
- Customer service.
- Survey procedures.
- Soils laboratory procedures.

REFERENCES**ENG. HILLARY O. AKWIRI**

Regional Director, KeRRA Meru Region
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ENG. SOSPETER O. OBARA

Former Regional Director, KeRRA Meru Region
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ENG. JAMES OKETHI

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