

DORCAS NDUKU NYUMU SECURITY GUARD

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Nationality: Kenyan

Gender: Female

Language English, Swahili



About Me

I am a dedicated and results-driven security professional with a strong commitment to maintaining safety, order, and protection of people and property. With proven experience in surveillance, access control, and incident response, I ensure a secure environment through vigilance, discipline, and adherence to security procedures. I am skilled in identifying potential risks, handling emergencies calmly, and reporting accurately. I am committed to professionalism, integrity, and teamwork, ensuring clients and organizations feel safe and protected at all times.

Attributes

- Surveillance and monitoring
- Access control and visitor management
- Incident reporting and documentation
- Emergency response handling
- Patrolling and inspection
- Conflict resolution
- Communication and teamwork
- Time management and discipline

Education:

2002 :Tulimani Polytechnic

Tailoring & Dress making

1998-2001 : Masii Girls HIGH sCHOOL

--Kenya Certificate of Secondary Education

1989-1997 : Eedei Primary School

-Kenya Certificate of Primary Education

Other Certifications

- Health and safety Certificate
- Fire Safety Training Certificate
- Security services

Referees

Upon Request

Work Experience:

Security Guard

2022- to date : Securex Security services

2012-2021 : Lavinghton Security company Ltd

2010 - 2011 : Dragon Security Company

Responsibilities

- Maintaining security at entry and exit points.
- Conducting regular patrols around premises to detect suspicious activities.
- Monitoring CCTV surveillance systems and alarm panels.
- Recording visitor details and issuing entry passes.
- Responding promptly to security incidents and emergencies.
- Reporting security breaches, damages, or unusual occurrences to supervisors.
- Ensuring property and equipment are protected from theft or vandalism.
- Enforcing building and estate security rules and regulations.
- Assisting residents, tenants, and visitors with directions and inquiries.
- Checking and securing doors, gates, and windows.
- Coordinating with law enforcement or emergency services when necessary.
- Keeping accurate daily security occurrence records.