

LAVENDER AWUOR



Contacts

Cell phone:
+254 741228471

E- mail:
awuorlavender2001@gmail.com
Residence: Nairobi, Kenya

SKILLS

- ❖ Honesty and Integrity
- ❖ Excellent communication skills
- ❖ Active listening
- ❖ Excellent Customer service
- ❖ Fluent English (Verbal & written)
- ❖ Natural team player
- ❖ Calmness under pressure
- ❖ Conflict management
- ❖ Positive attitude
- ❖ Problem solving

PERSONAL DETAILS

Date of Birth: 6th September 2001
Gender: Female
Height: 5.8 M

LANGUAGES

- ✓ English - fluent
- ✓ Kiswahili – Fluent
- ✓ Luo – Native

PROFILE

I am a self-motivated lady with a shining personality. I am enthusiastic, confident, reliable and I adjust well to new environments.

I always strive to leave a smile on the faces everyone that I encounter and this motivates me to provide excellent customer service at all times. I am looking to grow my skills and serve in a fast growing, people oriented industry.

EXPERIENCE

Hotel Stewardess

Border Palace Hotel

- Polished my communication skills through interacting with customers and my colleagues.
- Worked closely with customers delivering excellent customer service.
- Learnt to exercise patience as well offering services with a genuine smile.
- Perfected my time management skills as I got to attend to a number of customers and give all of the satisfactory services

Receptionist

Plan B Lounge

- Welcoming customers with a warm smile
- Paying attention to details and accurately taking customers orders
- Answering phone calls in a professional and friendly manner.
- Creating a positive fast impression of the Lounge

EDUCATION

Computer application

Deco Computer Impacts

High School Certificate

Dudi Girls Secondary School

CERTIFICATION

Certificate in Computer application Deco Computer Impact

REFEREES

1. Thomas Wandera
Manager Border Palace Hotel
+25472055533
2. John Otieno
Director Plan B Lounge
+254715487602