

## CURRICULUM VITAE



### Personal Information:

**Name** : Charles Kuria Gathoni  
**Date of Birth** : 3<sup>rd</sup> Aug 2002  
**Passport number** : AK1848631  
**Date of Issue** : 5<sup>th</sup> Sep 2024  
**Date of expiry** : 4<sup>th</sup> Sep 2034  
**Nationality** : Kenyan  
**Contact Information** : +254 740 443 337  
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### OBJECTIVES

To secure a position as a cleaner where I can utilize my skills in maintaining cleanliness, hygiene, and organization to create a safe and welcoming environment, while contributing to the overall efficiency and satisfaction of the establishment.

### EDUCATION BACKGROUND

**2017 – 2020:** \_\_Muhuri Muchiri Secondary School

**K.C.S.E**

**2008 – 2016:** Baptist Primary School

**K.C.P.E**

### PERSONAL SKILLS

- Ability to respond promptly to emergencies and security threats
- Excellent communication and interpersonal skills
- Strong attention to detail and ability to remain calm under pressure
- Ensuring thorough cleaning and spotting areas that need extra care.
- Completing tasks efficiently within given time frames.

## WORK EXPERIENCE

2022 – 2024: SANKARA NAIROBI.

**Position: cleaner**

### ***Duties & Responsibilities***

- Sweeping, mopping, and vacuuming floors.
- Dusting and wiping surfaces and furniture.
- Cleaning and sanitizing restrooms and kitchens.
- Emptying trash bins and disposing of waste.
- Restocking cleaning supplies and toiletries.
- Reporting damages or maintenance needs
- Ensuring hygiene and cleanliness in assigned areas.

## ADDITIONAL INFORMATION

- Fluent in English and Kiswahili
- Available for flexible working hours and shifts
- Willingness to undergo any additional training required for the position
- Clean criminal record and background check

## **References:**

To be provided upon request